

DOBWALLS AND TREWIDLAND PARISH COUNCIL

The Minutes of the Meeting of Dobwalls and Trewidland Parish Council held in the Sunday Schoolroom, Methodist Chapel, Dobwalls on Wednesday 18th March 2015, commencing at 7.30pm.

Present: Councillors R Lethbridge, Chairman, Peter Scott, Vice Chairman, J Dunn, D Mills, D Finch, M Mackie and H Francis

In Attendance: Mrs L Coles (Clerk)

There were 3 members of the public present.

Item 1. Apologies: Apologies were received and accepted from Councillor L Vyse and Cornwall Councillor B Ellis.

Item 2. Declarations of Interest a) Agenda items. None **b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None were received.

Item 4 Public Participation. A member of the public had attended believing that a certain planning application was to be discussed. The Clerk reported that she had not received any applications. The case officer for this planning application is Davina Pritchard. The Clerk will chase this up and, if necessary, an extraordinary meeting of the Parish Council will be called to discuss the application. The member of the public left the meeting. **Clerk** Councillor Dunn said that the inventory of the bus shelters and seats had concluded that some seats need attention or replacement. There is an allocation in the Precept for this and the Clerk was instructed to find out the cost of a new notice board and a bench. **Clerk** Councillor Scott said that Interserve is willing to allocate some labour time to the community and this could be utilised in concreting posts in and bolting benches down etc. Councillor Lethbridge reported that the seats and notice board at Trewidland are in good order. Councillor Dunn asked Cornwall Councillor George for an update on the work at the roundabout. Phase 1 was in two years ago and now in Phase 2; planting is beginning and there are six areas outside of the bund that will be planted. The TRO (Traffic Regulation Order) has been gifted by the Highway Agency and Phase 3 has yet to begin. Councillor Scott said that he has been approached by the Lions re defibrillators, who have recognised Dobwalls as a village that should have one. Councillor Scott has taken on the fundraising for this and it will cost in the region of £3100 for a defibrillator. The Chancellor has just announced in the Budget that £1m is to be made available for the provision of defibrillators. Ten people in the village will be trained in the use of a defibrillator but it will operate on a 999 system whereby the user is talked through the steps needed to use it. Councillor Scott wanted to make people aware of the parking problems at Twelvewoods. Councillor George said that he had had a useful meeting with the site manager yesterday regarding the contractors' vehicles. It was pointed out that, in the future, the problem will be exacerbated when Cornwall Housing begins its refurbishment of the housing estate.

Councillor Scott had also been asked to raise the matter of 1 and 2 Lantoom Cottages being used as a business site. Councillor George said that he has spoken to the lady in question and letters have been sent to the perpetrators but to no avail. Councillor George will let the person know that the matter has now been raised at a meeting of the Parish Council.

Item 5 Parish Council's Response to Public Participation

This was dealt with in Item 4 above.

Item 6. To approve the Minutes of the meeting held on the 18th February 2015. Councillor Mills proposed, Councillor Scott seconded and all were in favour that the Chairman should sign the minutes as a true record of that meeting.

Item 7. Matters Arising from the Minutes of the meeting held on the 18th February 2015.

The potholes are being dealt with

Councillor Dunn reported that the first grass cut has taken place in Dobwalls and the contractor has carried out the work on the overhanging trees. It is reported that the contractor has done an excellent job.

Item 8. Planning:

- a) To receive notices of new planning applications received before the agenda finalised and **RESOLVE** the Parish Council's response. None received.
- b) To receive details of planning applications received after the agenda published. None
- c) To receive planning decisions from Cornwall Council. None

Item 9. Unitary Councillors Report

It was reported that Councillor Bernie Ellis is home from hospital. It was agreed to send flowers and a card from the Parish Council to Councillor Ellis. It was **RESOLVED** to spend £20 on this item. **Councillor Dunn proposed, seconded by Councillor Finch, with all in favour.** Councillor Lethbridge asked if the Grass Cutting Maintenance Grant will continue this year; this has been confirmed by Paul Allen, CORMAC.

Item 10. Reports from other organisations

- i. **Police Report.** There was no report. Councillor Tilley who used to attend 'Have Your Say' has resigned from the Parish Council.
- ii. **Neighbourhood Watch** – again this was formerly covered by Councillor Tilley. Councillor Francis proposed an agenda item for April under which the Parish Council could decide which members to appoint to represent the Parish Council.
- iii. **Village Magazine** – Councillor Mackie had circulated a report following a meeting of the group, and now handed round a 'mock-up' of a proposed monthly issue. There followed much discussion about the format, costs of producing and the logistics of delivering the magazine on a monthly basis. At present 'The Villager' is produced and delivered quarterly. It is self-funded by the advertisements in the magazine. It was agreed that the group should have further discussion. It was also agreed that the Clerk will arrange to publish a précis of the monthly minutes in the Cornish Times and there will be a quarterly summary of the minutes in The Villager. **Clerk** Councillor Mackie also discussed the new website. The Clerk has obtained some costs and will email the link to the councillors so that they can view samples of the Web provider's sites that have been set up for local councils. **Clerk**
- iv. **Village Hall Committees.** There was nothing to report.

Item 11. Footpaths. Nothing to report

Item 12. Highway Matters. An extraordinary meeting of the Parish Council will be called to discuss a confidential matter.

Item 13. Transport Matters. It was reported that there is a new bus service running through Dobwalls, the number 75, Liskeard to Padstow route.

Item 14. Casual Vacancies. It was reported that Councillor John Tilley and Councillor Tim Bond have resigned. The Clerk has notified the Returning Officer, Cornwall Council, and the Notices advertising the Casual Vacancies has been displayed. If an Election is not called by the 27th March then the Parish Council can display notices to Co-opt Councillors to the vacant seats. This will be an agenda item for the next meeting. **Clerk**

Item 15. Standing Orders and Code of Conduct. The Clerk had distributed copies of the NALC Model Standing Orders and also copies of the Code of Conduct to the Members. This will be an agenda item for the next meeting. The Clerk then asked the Members about their Registers of Interest.

Following discussion of this item, the Chairman moved the meeting into Closed Session pursuant to The Public Bodies (Admission to Meetings) Act 1960 and the members of the press and public were invited to leave.

Item 17. Correspondence

- a) It was agreed to allow an extension to the time for receipt of grant applications. The Clerk will draft a Grants Policy for the Parish Council and this will be an agenda item for the next meeting. The Clerk will also ascertain where the funds are being held at present **Clerk**

Item 18 Finance. It was **RESOLVED** to pay the cheques and payments for March. **Councillor Dunn proposed and Councillor Mills seconded with all in favour.**

Item 19. Items for the next agenda.

- a) Litter Collection is to be an item for the next agenda.

Item 16. Appointment of Clerk.

The Clerk left the meeting whilst the item was discussed and agreed by Council. The Chairman said that, after discussion, it had been agreed to appoint Mrs Linda Coles to the post of Clerk and Responsible Financial Officer. Mrs Coles accepted.

Item 20. Date of Next Meeting.

The next meeting of the Dobwalls and Trewidland Parish Council will be held on Wednesday 15th April 2015 in the Village Hall at Trewidland, commencing at 7.30pm.

There being no further business to be transacted the Chairman closed the meeting at 9.40pm.

Signed..... Date.....
Chairman of Dobwalls and Trewidland Parish Council