

DOBWALLS AND TREWIDLAND PARISH COUNCIL

Minutes of the meeting of Dobwalls and Trewidland Parish Council held in the Village Hall, Trewidland on Wednesday 15th April 2015, commencing at 7.30pm.

Present: Councillors R Lethbridge, Chairman, Peter Scott, Vice Chairman, J Dunn, M Mackie, D Finch, H Francis and L Vyse.

In Attendance: Mrs L Coles (Clerk), Councillor M George, Cornwall Council

There were 3 members of the public present.

Item 1. Apologies: Apologies were received and accepted from Councillor D Mills, D Coumbe and Cornwall Councillor B Ellis.

Item 2. Declarations of Interest a) Agenda items. None **b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None were received.

Item 4. Public Participation.

A member of the public said that a community group would like to tidy the area around the Trewidland village shop and plant flowers. They would also like to paint the telephone kiosk. Councillor Francis raised the issue of Broadband in Trewidland, stating that the internet connection is very slow and that some residents have been without the internet for several weeks.

Item 5. Parish Council's Response to Public Participation

The Clerk will try and get a paint kit from BT for the telephone kiosk. **Clerk**

It was **RESOLVED** that a sum of £30 will be paid to the community group, on production of receipts, for the plants outside the village shop. **Councillor Dunn proposed, Councillor Mackie seconded, and all were in favour.**

It was agreed by the Parish Council to wait until after the General Election when an MP will be elected to whom the issue of the Broadband can be addressed.

Item 6. To approve the Minutes of the meeting held on the 18th March 2015. Subject to the following amendmentsPage 1. In Attendance, It should be recorded that Councillor M George, Cornwall Council, was present at the meeting. Page 1, Item 4. Councillor *Dunn* asked Cornwall Councillor George for an update..... and Page 1, Item 4 ... "raise the matter of 1 and 2 *Lantoom* Cottages....it was **RESOLVED** to sign the Minutes as a true record of that meeting. **Councillor Francis proposed, Councillor Dunn seconded and all were in favour that the Chairman should sign the minutes as a true record of that meeting.**

Item 7. Matters Arising from the Minutes of the meeting held on the 18th March 2015.

There were no matters arising that were not Agenda items.

Item 8. Planning:

- a) To receive notices of new planning applications received before the agenda finalised and **RESOLVE** the Parish Council's response.
PA15/02426 Mr C Pearce, Pearce Havett Ltd. Local need led housing development (50 dwellings) vehicular access, pedestrian accesses and associated open space including a skate board area at Land adjacent to Havett Road, Dobwalls, Cornwall. Following discussion it was **RESOLVED** to **SUPPORT** this application. **Councillor Scott proposed, Councillor Dunn seconded voted 5 in favour with 1 abstention.**
- b) To receive details of planning applications received after the agenda published.
PA15/02897. Dobwalls Football Club, Dobwalls F C, Dobwalls, Liskeard, Cornwall. Grid Reference: 221863/64621. Erection of extension to Clubhouse. The deadline for this application is the 30th April and the Clerk has been unable to get an extension on this time. This application will therefore be considered at an Extraordinary Parish Council meeting, date to be decided and published accordingly.
- c) To receive planning decisions from Cornwall Council. The following were reported:
PA15/00741 Pine Green Caravan Park, Doublebois. All year holiday use **GRANTED**
PA15/00142 Burs-ville Tremabe Lane Dobwalls. Put window in garage. **APPROVED**
PA15/01167 Erection of bungalow. Land at St Gothard Dawes Close Dobwalls **APPROVED**
PA15/02388 Penhale Farm, Dobwalls. Prior notification of erection of agricultural building. **Prior approval not required (AF/TEL/DEM)**

The Clerk reported that **PA15/01192**, (Outline application for the construction of two dwellings(one affordable and one open market) . Land North of Trewidland C Primary School, Trewidland. Mrs S Cooke), will be reported to the Planning Committee for a decision on 27th April 2015. This application has been supported by the Parish Council and it was suggested that a letter with material planning considerations is sent to the Committee to be taken into account as part of the application's determination. **Clerk**

Item 9. Unitary Councillors Report

Councillor George suggested that Benedicte Bay, as Bernie Ellis's representative, is invited to the next Parish Council meeting. Councillor George reported that he has received compliments on the grass cutting and is prepared to consider a request for funding from the Community Chest to support extra grass cuts, if the Parish Council submits an application.
Clerk and Councillor Dunn

Item 10. Reports from other organisations

- i. **Police Report.** The Clerk reported that she had attended the 'Have Your Say' meeting on the 9th April. There had been 6 crimes committed in the Parish in March. Councillor Finch said that it would be useful to know whether there had been an increase or decrease in the crimes committed. The Clerk will start to keep a record of the monthly statistics and over time this will show a trend. **(Clerk)** Councillor Finch said that she would like to attend the next meeting and the Clerk will email her the details. **Clerk**
- ii. **Neighbourhood Watch** – It was agreed that this is not a Parish Council directive and will not be included on the agenda in future.

- iii. **Village Magazine** – Councillor Mackie had put together an edition of the magazine which follows the existing format. There was discussion around this. Councillor Mackie suggested allowing the advertisers six month's free advertising to compensate for the disruption. Councillor Mackie said that the final version of the magazine can be ready in two week's time and would like it to be published by mid-May. Councillor Francis said that he had received a competitive quote for publishing the magazine from a new source, although the cost of printing the first issue would be higher because of getting the adverts into a compatible format. Councillor Dunn said that the existing printer should be used for the first issue because the formatting is already set up. Councillor Mackie will circulate the final copy to the Councillors by email before it goes to print. Councillor Scott will send Councillor Mackie a copy of the distribution list.
- iv. **Village Hall Committees.** Councillor Mackie had emailed a copy of the minutes, the accounts and a list of committee members to the Clerk (Appendix 1 to these Minutes). The Clerk will circulate these reports to the Councillors with a copy of the draft Minutes of this Parish Council meeting. After discussion it was agreed that this will no longer be an agenda item. **Clerk**
- v. **Memorial Hall** – it was agreed that this will no longer be an agenda item.
- vi. **School Governors.** Dobwalls and Trewidland. It was agreed that this will no longer be an agenda item.

The Parish Council agreed that, in future, the above committees will be invited to present annual reports at the Annual Parish Meeting.

Item 11. Footpaths. Nothing to report

Item 12. Highway Matters. Nothing to report.

Item 13. Transport Matters. Nothing to report.

Item 14. Casual Vacancies. Following notice from the Returning Officer that no one had requested an Election; the vacancies were advertised on the Parish Notice Boards. There has been no response.

Item 15. Standing Orders and Code of Conduct. The Clerk had distributed copies of the NALC Model Standing Orders and also copies of the Code of Conduct to the Members. Councillor Mackie asked that in sections 14 and 15 of the Standing Orders where Councillors are referred to as 'he' this is amended to read 'a Councillor'. The Clerk will amend these sections. **(Clerk)** It was **RESOLVED** to adopt the Standing Orders with this change. **Councillor Dunn proposed, Councillor Finch seconded and all were in favour.** It was **RESOLVED** to adopt the Code of Conduct. **Councillor Francis proposed, Councillor Mackie seconded with all in favour.**

Item 16. Grants Policy. This item will be an agenda item for the next meeting. **Clerk**

Item 17. Appointment of Clerk. It was reported that Mrs Linda Coles has been appointed as Clerk and Responsible Financial Officer for the Parish Council, following the resignation of Mrs Berni Yeatman.

Item 18. Litter Collection. Councillor Mills had asked for this to be an agenda item but was absent from the meeting. This will be taken forward as an agenda item for the next meeting.

Item 19. Correspondence. To consider and **RESOLVE** Council's response to correspondence received.

- a) Letter from Anne Huggett regarding the Trewidland Community Energy Fund. It was agreed that the Clerk will inform Anne Huggett that the Parish Council is currently reviewing its Grants Policy. **Clerk**
- b) Letter from Cornwall Council re Ethical Standards training. The Clerk has provisionally booked places and will email the dates of the training to the Councillors. **Clerk**
- c) Letter from Cornwall Air Ambulance re grant request. It was **RESOLVED** to send a grant of £50 to the Cornwall Air Ambulance. **Councillor Scott proposed, Councillor Dunn seconded and all were in favour.**
- d) Email from John Beaven re appointment of councillors. It was agreed that the Clerk will send the approved reply. **Clerk**

Item 20. Finance

- a) It was **RESOLVED** to sign and pay the cheques covering the Clerk's wages/expenses for March and other payments, as per the attached schedule (Appendix 2).
- b) Appointment of Internal Auditor. This item will be an agenda item for the next meeting. **Clerk**
- c) To discuss purchase of new Notice Board for Dobwalls. This item will be an agenda item for the next meeting. **Clerk**
- d) To discuss cost of new bench. This item will be an agenda item for the next meeting. **Clerk**

Item 21. Items for Inclusion in Future Meetings.

Items as detailed above.

Item 22. Date and Time of the Next Meeting.

The next meeting of the Dobwalls and Trewidland Parish Council will be the Annual Parish Council Meeting to be held on the 13th May 2015 at the Methodist Schoolroom, Methodist Chapel, Dobwalls commencing at 7.00pm.

There being no further business the Chairman closed the meeting at 9.45pm

Signed.....Dated.....
Chairman, Dobwalls and Trewidland Parish Council