

DOBWALLS AND TREWIDLAND PARISH COUNCIL

The Minutes of the Parish Council Meeting of Dobwalls and Trewidland Parish Council held in the Sunday Schoolroom, Methodist Chapel, Dobwalls on Wednesday 13th May 2015, commencing at 7.16pm, following the Annual Parish Council Meeting.

Present: Councillors Peter Scott, Chairman, J Dunn, Vice Chairman, R Lethbridge, M Mackie, D Finch and H Francis

In Attendance: Mrs L Coles (Clerk), Councillor M George, Cornwall Council

There was 1 member of the public present.

Item 1. Apologies: Apologies were received and accepted from Councillor D Coumbe and Councillor D Mills.

Item 2. Declarations of Interest. a) Agenda Items. None were declared. **b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None received.

Item 4 Public Participation.

A letter was handed to the Chairman from Ron Horrell and Tracey Kitto, which he read out. There is an area of grass adjacent to their row of houses in Havett Close, which the Parish Council maintains. The conifer trees have been removed from the piece of land and the residents would like to plant some small Magnolia trees in their place. After discussion it was agreed that the residents can go ahead. Councillor Dunn will liaise with the group. Councillor George offered three trees from his garden and this offer was accepted. Councillor Dunn will arrange to collect the trees. **Councillor Dunn**

It was reported that Councillors Francis and Mackie attended the Community Network Area Meeting. Councillors from other parishes had spoken of positive experiences with a Neighbourhood Development Plan and it is intended to have another event for those interested in this. There is an opportunity for the Parish Council to put forward its priorities for next year and this will be an agenda item for the next Council Meeting. **Clerk**

Item 5. Response to Public Participation. No further response required.

Item 6. Minutes from the Parish Council Meeting held on the 15th April 2015 at Trewidland Village Hall. It was **RESOLVED** that the Minutes should be signed as a true and accurate record of the meeting. **Councillor Lethbridge proposed, Councillor Dunn seconded and all were in favour.**
b) The Minutes of the Extraordinary Parish Council Meeting held on the 27th April 2015. Only three members were present at this meeting, so it was not quorate. Councillor Scott said that although it was recognised that there were less than four members present, the planning response should be recorded as correct.

Item 7. Matters arising from the above Parish Council Meeting Minutes.

- The Clerk will advise Benedicte Bay, Councillor Ellis's representative, of the Parish Council meeting dates and times. **Clerk**

- A formal letter is to be sent to the Memorial Hall Committee advising that the Parish Council cannot support to fund the planning application and invite the Committee to attend a Parish Council meeting and give another presentation on where it stands at the present time. **Clerk**

Item 8. Planning.

- To **RESOLVE** the Parish Council's response to the following application:
PA15/03206 Mr J Congdon. Land on the south side of Twelvewoods Place, Dobwalls, Cornwall. Application for modification of a planning obligation in respect of **PA14/07521** (Residential development of 11 dwellings to include 4 no. Affordable/local needs units with associated access, parking and external works). The Clerk had taken the details of this application from the Weekly Lists, Planning Cornwall Council, but no hard copy has been received. It was agreed that, until the Parish Council has a hard copy, there cannot be a discussion on this application.
- There were no planning applications received after the agenda had been finalised.
- Planning decisions from Cornwall Council:
 - **PA15/01999** Mrs A Johnson, 6 Pendray Gardens, Dobwalls, Liskeard, Cornwall. Rear and side single storey extension. **Approved.**
 - **PA15/15/02205** Mr and Mrs E and J Straker, 2 Railway Cottages, Doublebois, Liskeard Cornwall. Alterations and erection of two storey extension and conservatory. **Approved.**

Councillor Mackie reported that she had attended the Area East Sub Committee Planning meeting but was unable to stay for the hearing of PA15/01192. Councillor Mackie asked if it would be possible for the Parish Councillors to have copies of the National Planning Policy Framework for reference when discussing planning decisions. It was agreed that this would not be necessary as each application is dealt with on its own merit and with local knowledge and policies (Caradon Local Plan 2007 and the emerging Cornwall Local Plan, which is still with the Secretary of State). The Clerk has a copy of the NPPF and it can be referred to if necessary, usually when a planning application is contentious.

Item 9. Unitary Councillor's Report. Councillor George said that Neighbourhood Development Plans are advantageous to planning in the Parish but a plan will take two to three years to be formed. Councillor George said that Derris Watson would be willing to attend a meeting and talk about the advantages and disadvantages of an NDP. Councillor Scott instructed the Clerk to invite Derris to come and give a small presentation to the Parish Council. **Clerk.**

Councillor George said that this could be the last year that Cornwall Council will fund the grass cutting and this should be considered when budgeting for next year's Precept. The car park will also need to be budgeted for. The gorse will be further killed off at the roundabout and there will be more planting and weeding of the bund.

Item 10 Police Report. No report for May has been received and the Clerk will make sure Bob Anslow has the correct email address for the Parish Council. **Clerk**

Item 11. Village Magazine. Councillor Mackie said that she has received useful feedback and is still receiving adverts. The cover of the magazine used to be on coloured card but is now white with coloured printing to make it clearer. There was a discussion about the use of red and green print in relation to colour blindness. Councillor Mackie said that the use of white will enable photographs to be printed. The final version is now scheduled for next week. A budget based on the calculation of money received for the adverts will be used for the printing costs. It was **RESOLVED** that the

group can proceed with the cost of the printing on this basis. **Councillor Dunn proposed, Councillor Finch seconded and all were in favour.**

Councillor Mackie will give the Clerk a list of the Advertisers so that they can be invoiced where necessary. **Councillor Mackie.**

The Clerk will send a copy of the list of current Councillors, the Minutes of the APCM and details of the Casual Vacancies to Councillor Mackie. **Clerk**

Item 12. Footpaths. Golden Oak is cutting the footpaths. Councillor George asked if the Parish Council is going to take on the responsibility of the finger posts. The answer is that they need to be refurbished and in a good state of repair before the Parish Council considers taking on this responsibility.

Item 13. Highway Matters. Councillor Francis was pleased to report that a large number of potholes have been filled, from Horningtops to Sandplace. Councillor Scott reported that it is now planned to open the by-pass on the 21st May, for the Bank Holiday weekend, but one lane will be closed off afterwards. The slip-road is now reopened. Councillor Scott will email the details round. The Clerk will make sure that the correct email address is in place for the Parish Council so that she receives this information in future. **Clerk.**

Item 14. Transport Matters. It was reported that National Express buses have been seen coming through the village but this could be due to the closure of the by-pass at certain times.

Item 15. Casual Vacancies. There are two Casual Vacancies at the present time that the Parish Council has permission to co-opt to. The Clerk received a resignation letter from Councillor Coumbe to take effect after the Annual Parish Council Meeting. Councillor Lethbridge handed a resignation letter to the Clerk and will be standing down after this meeting. The Clerk will contact the Monitoring Officer, Cornwall Council, and inform her of these two resignations. **Clerk.** It was **RESOLVED** that, once due process has been followed, the Clerk will advertise the four vacancies in the Cornish Times. **Councillor Dunn proposed, Councillor Finch seconded and all were in favour. Clerk**

Councillor Francis proposed that a letter is sent to Councillor Coumbe and a huge thanks is Minuted to Councillor Lethbridge for the sterling work that he has done during his 36 years as a Parish Councillor, and as Chairman. **Clerk**

Item 16. Grants Policy. The Clerk had circulated a draft policy to the Members. Comments have been received and the Clerk now needs to look at the policy and redraft it. This will be circulated again and put on the next agenda for adoption. **Clerk.**

Item 17. Litter Collection Councillor Dunn said that the village is looking quite tidy because the grass cutter is picking up some of the litter. It was reported that the dog bin at Trewidland needs to be emptied more frequently. The clerk will contact CORY. **Clerk**

Item 18. Correspondence: To consider and **RESOLVE** Council's response to the following:

- a) Email from Mrs Kim Gale re request from Dobwalls School regarding local history. Councillor Scott suggested that if any Members know of someone with a local knowledge of the history of Dobwalls they should let the Clerk know and she will liaise with Kim Gale.
- b) Code of Conduct Training. This is a day time training and not all of the Members can attend. The Clerk will reduce the number of reserved places to four. **Clerk**

- c) Letter from Trewidland Village Hall re Grant request for £500 towards a new roof. After discussion it was **RESOLVED** that the Parish Council will support the cost of funding for an Engineer's report, up to £450. The Village Hall Committee must inform the Clerk which of the three quotes they wish to use and the Clerk will instruct them directly. **Councillor Dunn proposed, Councillor Finch seconded and all were in favour. Clerk**

Item 19. Finance.

- a) It was **RESOLVED** to sign the cheques and make the following payments. **Councillor Lethbridge proposed, Councillor Finch seconded and all were in favour.**
- Cheque No 101150 L Coles, Clerk's Salary and Expenses for April 2015
 - Cheque No 101151 The Post Office/HMRC PAYE, Clerk £68.00
 - Cheque No 101152 D&L Grounds Maintenance, Grass Cutting £355.00
 - Cheque No 101153 Viking Direct, Laminator & Pouches £47.96
 - Cheque No 101154 Crystal Clear, Bus Shelter, £35.00
- b) Internal Audit and Annual Return. It was **RESOLVED** to appoint CL Finance as the Internal Auditor for 2014/2015. **Councillor Scott proposed, Councillor Dunn seconded and all were in favour.**
- c) The Clerk reported the Bank Balances as at 31st March 2015:
(i) The Current Account-£ 28,503.67 (ii) The Tracker Account - £ 40,739.06
(iii) The Magazine Account - £ 576.60
- d) The Clerk reported that she had contacted AON Insurance for a revised quote. The Clerk will get two more quotes and it was **RESOLVED** that the Clerk can accept the lowest quote for payment, in view of the timescale. **Councillor Finch proposed, Councillor Francis seconded and all were in favour. Clerk**
- e) New Notice Board for Dobwalls. It was **RESOLVED** to accept the quote from Slingsby, £155.99 for an AO Notice Board. **Councillor Francis proposed, Councillor Finch seconded, and all were in favour.**
- f) The Clerk had obtained quotes for a new bench seat and these were handed to Councillor Dunn, who will see which is most suitable and report back to the Parish Council. **Councillor Dunn.**
- g) To **RESOLVE** to increase the Clerk's salary by one spinal point for achieving the CiLCA. After discussion **Councillor Francis proposed, Councillor Mackie seconded, five in favour with one abstention.**
- h) The Clerk reported that the Grass Cutting Contract has been received from Cornwall Council for 2015/2016.

Item 20. Items for Inclusion in Future Meetings.

- The New Website
- The Community Chest Applications.

Item 21. Date and Time of the next Parish Council Meeting.

The next Parish Council meeting will be held on Wednesday the 17th June 2015, in the Methodist Schoolroom, Dobwalls, commencing at **7.00pm**.

Signed.....Dated.....
Chairman, Dobwalls and Trewidland Parish Council