

DOBWALLS AND TREWIDLAND PARISH COUNCIL

Minutes of the meeting of Dobwalls and Trewidland Parish Council held in the Sunday Schoolroom, Methodist Chapel, Dobwalls on Wednesday 17th June 2015, commencing at 7.00pm.

Present: Councillors P Scott, Chairman, D Finch, M Mackie, H Francis and L Vyse

In Attendance: Mrs L Coles (Clerk)

There were 5 members of the public present.

Item 1. Apologies: Apologies were received and accepted from Councillors J Dunn, D Mills, Cornwall Councillor, B Ellis and Benedicte Bay.

Item 2. Declarations of Interest a) Agenda items. None **b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None were received.

Item 4 Casual Vacancy.

Tracey Kitto gave a short presentation about herself and why she wished to be considered as a Parish Councillor. Tracey had been inspired by the last Parish Council meeting and wants to give back something to the Parish and work towards the community. The Councillors then asked questions. Tracey left the room whilst the Members discussed her application. It was **RESOLVED** to accept Tracey Kitto as a co-opted member for the Dobwalls Ward of Dobwalls and Trewidland Parish Council. **Proposed by Councillor Francis, seconded by Councillor Finch and all were in favour.** Tracey Kitto was called back to the meeting and signed a Declaration of Acceptance of Office in the presence of the Clerk and took her place at the table.

Item 5 Public Participation

Barry Isaac from Westernweb gave a short presentation of the sort of website that his company can provide. The cost will be £400+VAT to set up the website. This includes training, a manual, an events page, photographs of the Parish and its Councillors etc. The domain name will cost £11 for 2 years and there will be a cost of £67 per annum for the hosting cost and ongoing support. An actual events diary can be added at any time for an additional £200+VAT. There will be a community page, which will be interactive, within the website and the Clerk will be able to edit this before any comments etc are posted. At its completion it will be a fully populated site.

Item 12. Memorial Hall. The Chairman, with the consent of the Members, brought this item forward to be discussed during Public Participation and invited the Hall's representatives to present its case for funding. The Chairman reiterated that the Parish Council cannot put forward a planning application on behalf of the Memorial Hall. The Council is representative of the whole Electorate and cannot disenfranchise itself when being consulted on a planning application. Claire Finnegan Vyse, Chair of the Memorial Hall Committee, handed round copies of her presentation which were read and discussed. Claire said that the Committee is no further forward from the last time that it came to a Parish Council meeting because

funding cannot be accessed until the planning permission is in place. Councillor Scott said that the Parish Council has to consider the application as a grant and the Parish Council's Grants Policy is going to be approved at its July meeting, after which the Clerk will send an application pack to the Memorial Hall Committee.

Item 6. Response to Public Participation.

It was **RESOLVED** that the Councillors will look at the various Council websites that Westernweb has created and if the response is positive the Clerk will instruct Westernweb to go ahead. **Councillor Mackie proposed, Councillor Francis seconded and all were in favour. Clerk**

The Grants Policy, copies of which had been handed round by the Clerk, is to be adopted at the next meeting. The Clerk will receive comments from Members up to a week before the meeting and the Clerk will revise the policy and send round again, if necessary. **Clerk**

Item 7. a) To approve the Minutes of the Annual Parish Council meeting held on the 13th May 2015. Councillor Mackie proposed, Councillor Francis seconded and all were in favour that the Chairman should sign the minutes as a true record of that meeting.

b) To approve the Minutes of the Parish Council meeting held on the 13th May 2015 following the APCM. Subject to the following amendment:....**Page 2 Item 7**.....the Parish Council cannot *be the applicant of the planning application on behalf of the Memorial Hall*...**Councillor Finch proposed, Councillor Francis seconded and all were in favour** that the Chairman should sign the minutes as a true record of that meeting.

Item 8. Matters Arising from the APCM Minutes of the meeting held on the 13th May 2015.
No matters arising.

Matters Arising from the PC Minutes of the meeting held on the 13th May 2015.

Councillor Kitto reported that the trees had been collected and some have been planted. Page 2, Item 9. The Clerk is to contact Derris Watson re the Neighbourhood Plan. **Clerk**
Page 3, Item 15. The Clerk will advertise the Casual Vacancies in the Cornish Times. **Clerk**
The Clerk will email the details of the Code of Conduct training, 16th July 2pm-4pm at Luxstowe House, Liskeard, to all of the Members. **Clerk**

Item 9. Planning:

a) To receive notices of new planning applications received before the agenda finalised and **RESOLVE** the Parish Council's response.

PA15/04036 Mr T Bond. Slate House, Doublebois, Liskeard, Cornwall. Rebuild demolished garage and build new enlarged garage. This application has been withdrawn.

PA15/04689 Mr Sturtridge and Miss Roberts. 16 Wherry Way, Dobwalls, Liskeard, Cornwall. Proposed first floor alterations and extension. After discussion it was **RESOLVED** to support this application. **Councillor Finch proposed, Councillor Kitto seconded and all were in favour.**

b) To receive details of planning applications received after the agenda published. None

c) To receive planning decisions from Cornwall Council. None

Item 10. Unitary Councillors Report

There were no Unitary Councillors in attendance.

Item 11. Police Report

Councillor Finch attended the 'Have Your Say' meeting at Liskeard Police Station on 2nd June and circulated a report from that meeting. There were 7 crimes committed in Dobwalls and Trewidland during May out of a total of 99 crimes committed in the Liskeard area. The Liskeard area has seen an increase of 7.1% in the total number of crimes reported compared to last year.

Item 12. Memorial Hall. This item had been covered under public participation, Item 5.

Item 13. Village Magazine. The Summer 2015 edition has been published and distributed. Councillor Scott sent a list of distributors and the areas that they covered. The postal list is fairly robust. There was some discussion about the number of magazines required and the distribution for the future. Councillor Francis asked for a copy of the Electoral Roll so that the correct number of households can be identified. The Clerk will contact Cornwall Council for this. **Clerk** The Clerk will telephone the advertisers and ask for payments. **Clerk** There was some discussion about the editorial time and the printing costs.

Item 14. Footpaths. The Clerk reported that she had received the Grass Cutting Agreement for 2015/16 and had signed and returned to CORMAC. The Weed Spraying Contract has also been signed and returned to CORMAC.

Item 15. Highway Matters.

There was nothing to report under this item.

Item 16. Transport Matters. It was reported that the National Express bus is now routing through the village of Dobwalls on a regular basis.

Item 17. Grants Policy

All of the Members have a copy of the draft Grants Policy and will feed back comments to the Clerk as reported under item 6.

Item 18. Litter Collection. This item to be left on the agenda as asked for by Councillor Mills.

Item 19. Correspondence. To consider and **RESOLVE** Council's response to correspondence received.

- a) To discuss the three priorities for the CNA Survey. It was agreed that the response from the Parish Council will be as follows: Three Priorities – Improving Broadband and telephone services, Employment, Neighbourhood Planning; other priority: more emphasis on street cleansing and dog mess. Proposed by Councillor Finch, seconded by Councillor Mackie and all were in favour. **Clerk**
- b) Email Survey from Devon and Cornwall Police. This was discussed and completed for the Clerk to submit. **Clerk**
- c) Email complaint about overhanging hedges, bramble and small tree at Havett Hill. Councillor George, Cornwall Council, has spoken to Mrs Tooley and it is felt that the overhanging branches are not a problem. The tree will not damage the fence. Councillor Scott will look at the Land Registry to ascertain who owns the Ransom Strip. **Councillor Scott**

- d) Email from Mark Hallett/Wainhomes re naming of streets on Duloe Road development. It was agreed that the names to be put forward will be Lantoom, Liggars, Bokenna, Penhale and Scawns. Clerk to Inform Mark Hallett. **Clerk**

Item 20. Finance.

- a) It was **RESOLVED, Councillor Francis proposed, Councillor Finch seconded and all were in favour** to make the payments and sign the following cheques:
- Cheque 101155 – Zurich Insurance, Annual Parish Insurance- £448.16
 - Cheque 101156 – Golden Oak, first Footpath cut - £365.00
 - Cheque 101157 – Linda Coles, Clerk, May salary and expenses.
 - Cheque 101158 – Post Office, HMRC, PAYE for Clerk - £76.40
 - Cheque 101159 – D & L Grounds Maintenance, May Grass Cutting - £325.00
 - Cheque 101160 – Liskeard Signs, Engraved badge for Chairman’s Insignia - £20.00
 - Cheque 101161 – Crystal Clear, Bus Shelter cleaning - £35.00
 - Cheque 101162 – Slingsby, New notice Board for Dobwalls - £155.99
 - Cheque 101163 – CL Finance, Internal audit 2014/15 - £180.00
 - Magazine Account – Cheque 100132- Promota Name, Printing of Magazine- £497.00
- b) It was **RESOLVED** to approve and sign the Annual Audit Report. **Councillor Finch proposed, Councillor Scott seconded and all were in favour.** Clerk to submit. **Clerk**
- c) This item was discussed at the last meeting of the Parish Council.
- d) Community Chest Grant applications. The Clerk reported the detail of the grant applications that have been submitted for consideration. One for Dobwalls and one for Trewidland.

Item 21. Items for Inclusion in Future Meetings.

Neighbourhood Plan for August meeting.

Item 22. Date and time of next meeting.

The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday the 15th July commencing at 7.00pm.

There being no further business the Chairman closed the meeting at 9.35pm.

Signed.....Chairman, Dobwalls and Trewidland Parish Council

Date.....

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