

DOBWALLS AND TREWIDLAND PARISH COUNCIL

Minutes of the meeting of Dobwalls and Trewidland Parish Council held in Trewidland Village Hall, Trewidland, on Wednesday 21st October 2015, commencing at 7.00pm.

Present: Councillors P Scott, Chairman, J Dunn, Vice Chairman, D Finch, T Kitto, M Mackie, H Francis, D Mills and M Morford

In Attendance: Mrs L Coles (Clerk), Cllr M George (Cornwall Council), and Nick Marsden, Cornwall Council

There were 4 members of the public present.

Item 1. Apologies: Apologies were received and accepted from Cllr L Vyse and Cornwall Cllr B Ellis.

Item 2. Declarations of Interest a) Agenda items. None **b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None were received.

Item 4. Casual Vacancy

Marie Morford had submitted an application to become a Parish Councillor and gave a brief presentation. Marie left the room whilst her application was discussed and voted on. It was **RESOLVED** to accept this application, **proposed by Cllr Dunn, seconded by Cllr Kitto with all in favour.** Marie Morford was then called back into the room and, after signing a Declaration of Acceptance of Office witnessed by the Clerk, she was invited to take her place at the table.

Item 5. Presentation by Nick Marsden, Cornwall Council Affordable Housing Team.

Nick Marsden introduced himself and gave a brief synopsis of the remit of the Affordable Housing Team. The main affordable housing policies are Policy 8 and Policy 9. Policy 8 covers sites within larger urban areas, with 40% of affordable housing on the site depending on consideration of its viability. The Local Plan sets out the zones and Dobwalls is in Zone 5, where the target is 25% of affordable housing provision on each new development site. The Wain Homes site has achieved 40% of affordable housing and the Havett Road development has secured 26%. Policy 9 is for Affordable Housing led sites outside of the village and its traditional boundary. A minimum of 50% affordable housing delivery is expected for these sites.

Cllr Scott asked about the minimum number of houses on a site and the answer was two.

Cllr Finch asked what the criteria are for people securing one of these properties. Nick Marsden said that they have to be in housing need, have a local connection and, more importantly, must have lived or worked in the parish for 3 years or more, or have previously lived in the parish for 5 years or more. Currently 151 people have registered a local connection to Dobwalls. Nick Marsden said that the team also negotiates the unit sizes to achieve the minimum standards. The second phase of Rowe Court will achieve 20 affordable housing units, Wain Homes site will achieve 25 units and the Havett Road development will achieve 13 units. Cllr Scott thanked Nick Marsden for attending and clarifying the policies and procedures and criteria that Cornwall Council deploys when determining the level of affordable housing for development sites and who should be allowed to inhabit them.

Item 6. Public Participation

A member of the public said that a group had been tidying up around the shop and was drawing up plans for planting and building a small retaining wall. The Clerk will follow up the painting of the Telephone Kiosk. **Clerk** Cllr Mackie said that the Village Hall Committee was happy for the Parish Council to put its new Notice Board at the Village Hall. The Clerk asked if a letter of confirmation could be sent to the Parish Council to make this official. Another member of the public said that she liked the new Parish Council website; it is easy to use and well done to the Parish Council for implementing it. This lady also asked for an update on the proposed defibrillator. Cllr Scott said that he has been in discussion with Sheryll Murray, MP, regarding the Government funding for this. Pamela from Plashford said that she would like the Public Participation to be at the end of a meeting. Cllr Scott explained the rationale behind Dobwalls and Trewidland Parish Council having this item at the beginning of its agenda.

Item 7. Response to Public Participation.

This was dealt with under the above Item.

Item 15. Footpaths. Update.

With the permission of the Members the Chairman moved this item forward on the agenda. Cllr Dunn said that he and the Clerk had met with Marc Biddle, Golden Oak and had walked part of the footpath at the rear of Treheath Road. Golden Oak has provided an estimate for the removal of the overhanging branches. This was discussed and the Clerk was instructed to write to the householder in Treheath Road to ask him to arrange for the removal, in the first instance. **Clerk** The Clerk will chase Golden Oak for his list of priorities and report of what he is doing. **Clerk**

Item 8. a) To approve the Minutes of the Parish Council meeting held on the 16th September 2015. Councillor Dunn proposed, Councillor Kitto seconded and all were in favour that the Chairman should sign the minutes as a true record of that meeting.

Item 9. Matters Arising from the above Minutes not covered by an agenda item.

Page 1, Item 7. The Clerk will chase a reply from David Champion regarding the Ransom Strip at Havett Road and will follow up the ownership of the land beside the shop at Trewidland and the strip of land beside the Chapel leading to the Trewidland Well. **Clerk**

Page 1, Item 7. The Clerk is waiting for the electronic copy of the Electoral Roll for both Wards and will then count the number of homes for the Villager distribution. **Clerk**

Page 1 Item 7. Cllr Morford reported that some weed spraying appears to have been carried out but the main street opposite Rows Garage in Dobwalls needs to be done. The Clerk will contact CORMAC again regarding the weed spraying. **Clerk**

Page 2, Item 7. It was agreed that the Litter Pick will be put on hold for the time being because the problem seems to have abated. Cllr Mackie will contact the Clerk if a Litter Pick is arranged in Trewidland. Cllr Francis said that there are a lot of leaves on the road down to Landlooe Bridge and, in the past, this has been a problem. Cllr Francis was asked to have another look to see how bad the situation is and will contact the Clerk, who will contact CORMAC if necessary. **Cllr Francis/Clerk**

Francis/Clerk

Cllr Morford reported that there have been tractors with trailers of rubble going down through the village from Lantoom Quarry towards Duloe, and some has fallen off into the road. The Clerk will contact Wain Homes again regarding the mud on the road and the damaged bank. **Clerk**

Item 10. Planning:

- a) To receive notices of new planning applications received before the agenda finalised and **RESOLVE** the Parish Council's response.
PA15/08375 Fred Champion Groundworks Ltd, Fred Champion Groundworks, Doublebois Industrial Estate, Doublebois, Liskeard, Cornwall. Proposed new workshop building. After discussion it was **RESOLVED** to support this application. **Proposed by Councillor Finch, seconded by Councillor Francis and all were in favour.**
- b) To receive planning decisions from Cornwall Council. None received.
- c) **S106 Agreement** Havett Road Development, Dobwalls. It was **RESOLVED** that the development should be called Havett Rise. **Proposed by Cllr Kitto, seconded by Cllr Dunn with all in favour.**
- d) **Other Planning Matters.** (i) Paperless Planning. It was agreed that the Clerk will look at prices for the technology required. **Clerk** (ii) Planning Conference. The Clerk will chase Cornwall council re places on the workshops, 23rd November at Callington. **Clerk**

Item 11. Unitary Councillors Report

Cllr George said that he had nothing to report. The Clerk updated the Parish Council on the Community Chest applications. Council instructed the Clerk to order the new bench for Dobwalls. **Clerk**

Item 12. Police Report

No report had been received and the Clerk had been unable to attend the recent HSYA meeting because of commitments to the S106 Agreement, Havett Road. The Chairman read out the letter from Inspector Morris, Devon and Cornwall Police, regarding police attendance at Parish Council meetings. It was agreed that the Clerk will reply to Inspector Morris pointing out that the Parish Council attends HSYA meetings. The next HSYA meeting is on the 1st December. **Clerk**

Item 13. Neighbourhood Development Plan. The Clerk was instructed to contact David Read, Community Link Officer, to ask him to attend a Parish Council meeting to discuss the next steps. **Clerk**

Item 14. Villager Magazine

Cllr Mackie had circulated her report. Parish in Bloom 2016 was discussed and whether the Parish Council wishes to do this next year. It was agreed that Cllr Mackie will put an article in the next Villager magazine asking for interested parties to come forward. Cllr Kitto said that she is happy to be the coordinator. Cllr Mackie will send an up to date copy of the advertisers to the Clerk. The Clerk will upload the latest magazine to the website. **Clerk**

Item 15. Footpaths.

This item was covered after item 7.

Item 16. Highway Matters Cllr Dunn had discussed the Twelwwoods roundabout with Cllr George this morning. Cllr George added that it is now important that the people working on the highways are trained to do so. Cllr Francis asked for an update on the proposed changes to the A38. Cllr George said that there is a meeting in Liskeard about this on Friday and he will ask David Read if the Parish Council can have any information on the A38 or other changes. **Cllr George**

Item 17. Litter Collection

This item had already been covered under item 9

Item 18. Correspondence.

- a) Letter from the NHS regarding dispensaries. **Noted**

Item 19. Finance.

- a) It was **RESOLVED, Cllr Finch proposed, Cllr Kitto seconded and all were in favour** to make the payments and sign the following cheques:

- Cheque 101182 – Crystal Clear, Bus Shelter Cleaning- £35.00
- Cheque 101183 – D & L Grounds Maintenance, September Grass Cutting - £325.00
- Cheque 101184 – Linda Coles, Clerk, September salary and expenses.
- Cheque 101185 – Post Office, HMRC, PAYE for Clerk - £76.40
- Cheque 101186 – Grant Thornton, External Audit - £360.00
- Cheque 101187 – WesternWeb Ltd, Invoice 18358 - £453.60
- Cheque 101188 – Golden Oak, Invoice for the 2nd cut of footpaths 2015 - £375.00
- Cheque 101189 – L Coles, Postage for S106 Agreement and stationery - £11.50

Receipts:

- Magazine Account £75.00
- Community Chest Grant for Dobwalls £479.99
- Donation for Marquee: £100.00

- b) The Bank Reconciliations and Statements for September were agreed and signed by the Chairman as true.
- c) The Clerk circulated a Draft Budget for Members to consider for the next meeting.
- d) **It was RESOLVED proposed by Cllr Mackie and seconded by Cllr Finch, with all in favour** that the Clerk should submit an application to the Transparency Fund for reimbursement of the costs of the website.

Clerk

The Clerk was asked to find out if it would be possible for Crystal Clear to clean the wooden panels on the bus shelters. **Clerk**

Item 20. Items for Inclusion in Future Meetings.

The Parish Council Budget 2016/2017 will be an item on the November agenda.

Item 20. Date and time of next meeting.

The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday the 18th November commencing at 7.00pm at the Sunday Schoolroom, Methodist Church, in Dobwalls.

There being no further business the Chairman closed the meeting at 9.10pm.

Signed.....Chairman, Dobwalls and Trewidland Parish Council

Date.....

Contact: Mrs Linda Coles, Clerk, Dobwalls and Trewidland Parish Council

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