

DOBWALLS AND TREWIDLAND PARISH COUNCIL

Minutes of the meeting of Dobwalls and Trewidland Parish Council held in the Sunday Schoolroom, Methodist Chapel, Dobwalls on Wednesday 16th March 2016, commencing at 7.00pm.

Present: Councillors P Scott, Chairman, J Dunn, Vice Chairman, M Mackie, T Kitto, M Morford, H Francis and D Finch

In Attendance: Mrs L Coles (Clerk), David Read, Community Link Officer (Cornwall Council)

There were 2 members of the public present.

Item 1. Apologies: Apologies were received and accepted from Cllr D Mills and Cllr M George (Cornwall Council).

Item 2. Declarations of Interest a) Agenda items. Cllr Finch declared an interest in Item 5 of the agenda as a member of the Memorial Hall Committee. Cllr Finch will remain in the room but will not take part in any vote. **b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None were received.

Item 4. Neighbourhood Development Plan.

David Read, Community Link Officer (Cornwall Council) gave a presentation on Neighbourhood Development Plans by Power Point. He gave details of what a plan is, what it can and cannot do and what it does. Consultation is key. David outlined the support and resources available to the Parish Council, should it decide to proceed with a Neighbourhood Development Plan. The presentation was followed by a question and answer session.

Item 5 Dobwalls Memorial Hall

The Parish Council had received a Grant Application from the Dobwalls Memorial Hall Committee requesting £2000 to enable it to pursue further funding from Viridor to refurbish the hall's kitchen, to a commercial standard, and replace the kitchen roof. The total cost of the project is £20,000 and by supporting 10% of the costs, the Parish Council will be enabling the committee to approach Viridor for the remaining £18,000, this being a requirement for Viridor to consider granting funds. Roger Williams, a DMH committee member, was present at the meeting and answered questions put to him by the Parish Council. It was **RESOLVED** to support the Dobwalls Memorial Hall with a grant of £2000, to be paid over when it is successful in its bid for the further funding from Viridor. **Cllr Dunn proposed, Cllr Kitto seconded and all were in favour with the exception of Cllr Finch who did not take part in the vote.** The Clerk will notify the Parish Council's decision to the DMH Committee in writing. **Clerk**

Item 6 Public Participation

The Clerk read out emails from Chrissie and Richard Rivers regarding dog fouling in Dobwalls. Cllr Finch said that the Dog Warden will attend if specific dog owners are identified, with details of times and places where the fouling is happening. The Clerk will pass this information to Chrissie and Richard and ask that they notify the Dog Warden. **Clerk**

The Clerk reported receipt of an email, with photographs, from Dr P O'Sullivan, Trewidland, regarding the damage to the hedgerows by Contractors. The Parish Council is not aware of Contractors working in the area. Dr O'Sullivan has reported the matter to Cornwall Council, Highways Department. The Clerk will respond, thanking Dr O'Sullivan for bringing this to the Parish Council's attention. **Clerk**

The Clerk reported details of a scam that has been highlighted by CALC whereby people are being contacted and offered a rerating of their property for a fee of £65 using their card details. The Clerk will put a notice on the Website about this and produce posters for the Parish Notice Boards. **Clerk**

Cllr Mackie reported that a member of the public had found difficulty contacting the Clerk through the website. Details of how to submit to the Clerk were explained however, the system will be checked via the web provider to ensure that it is working correctly. **Clerk**

Item 7. Response to Public Participation. This was dealt with under the above Item.

Item 8. Casual Vacancies. The Clerk reported that the Vacancy created by the resignation of Lee Vyse could now be filled by co-option because Cornwall council has not received any requests for an Election. There are now three vacancies for the Parish Council, one for Dobwalls Ward and two for Trewidland Ward. There has been no response to the Cornish Times advertisement and Cllrs will speak to parishioners to see if there is any interest.

Item 9. To approve the Minutes of the Parish Council meeting held on the 17th February 2016. Councillor Kitto proposed, Councillor Finch seconded and all were in favour that the Chairman should sign the minutes as a true record of that meeting subject to the following amendment....*Page 3, Item 18 (a) Cheque number 101208 the payee is changed to that of cheque number 101209 and vice versa.* **Clerk**

Item 10. Matters Arising from the above Minutes not covered by an agenda item.

The Clerk will write to Juliet and Sam at Treheath Farmhouse in answer to their query regarding removal of the post at the school end of the footpath for easy access for hedge cutting. **Clerk**
Page 1, Item 8. The Clerk has been told that the strip of land by the old Post Office in Trewidland belongs to Cornwall Council and it can be maintained by the Trewidland Community Group, through the Parish Council.

Page 1, Item 8. The Clerk will purchase the new grit bin once the base has been laid down.

Page 2, Item 8. A successful Spring Clean was reported for both Dobwalls and Trewidland and thanks given to all those who attended the event on Saturday 5th March.

Page 2, Item 12. Cllr Dunn reported that Wainhomes is going to extend the car park at the school, although it feels that there is no formal agreement to do so.

Item 11. Planning:

- a) To receive notices of new planning applications received before the agenda finalised and **RESOLVE** the Parish Council's response.

PA16/01857 Mr and Mrs W Allen, 21 Tamblin Avenue, Dobwalls, Liskeard, Cornwall. Proposed first floor extension. It was **RESOLVED** to support this application. Cllr Francis proposed, **Cllr Kitto seconded and all were in favour.**

PA16/01486 Ms V Stevens, Trehalvin, Trewidland, Liskeard, Cornwall. Construction of 2 further holiday lodges. There is no impact on the surrounding neighbourhood. It was **RESOLVED** to support this application. **Cllr Kitto proposed, Cllr Mackie seconded and all were in favour.**

PA16/00643 PREAPP. Doublebois Holiday Park, Doublebois, Liskeard, Cornwall PL14 6LD. Pre-application advice for the long term redevelopment of the park. Notification only, not for consultation. **Noted**

- b) To receive planning decisions from Cornwall Council. None received
- c) Other planning Matters. No other matters for report

Item 12. Unitary Councillors Report

No report was available due to Cllr George's incapacitation. It was announced that Elections will take place on the 14th April for Cllr Bernie Ellis's replacement **Clerk**

Item 13. Police Report

There has not been a meeting since the last Parish Council meeting.

Item 14. Parking at Dobwalls School

This item had already been discussed under item 10.

Item 15. Footpaths.

The Clerk reported that Cornwall Council will undertake the repairs to the footbridges, as notified in the February 17th Minutes. Cllr Dunn reported that the grass has not needed cutting since November and the footpaths are in a reasonable condition. The benches will need refurbishing and Cllr Dunn will get Dean Leonard to look at this. **Cllr Dunn**

Item 16. Highway Matters.

Cllr Mackie reported flooding at Lower Reedy Mill and showed some photographs of the affected area. The Mill Pond has overflowed onto the highway and the road surface has now eroded. The drain is also blocked. The Clerk will report this matter to Highways, asking for feedback on the work carried out. **Clerk**

Item 17. Villager Magazine

There was nothing to report. There had been a 'Thank You' Tea with cakes, before tonight's meeting, for all of the volunteer distributors of the magazine.

Item 18. Correspondence.

- a) Email from Jeremy Rowe, Cornwall Council regarding the Council Tax increase. The Clerk will circulate this to the members by email. **Clerk**

The Clerk had circulated an email to all Members regarding the forthcoming CNA meeting on 24th March, with agenda and supporting documents. It was suggested that an email is sent to David Read, thanking him for his presentation this evening, but expressing the Parish Council's concern at the short notice of this meeting, particularly as it is scheduled for the Easter period. **Clerk**

Item 19. Finance.

- a) It was **RESOLVED, Cllr Finch proposed, Cllr Kitto seconded and all were in favour** to make the payments and sign the following cheques:
 - Cheque 101211 – Linda Coles, Clerk, February salary and expenses.
 - Cheque 101212 – Post Office, HMRC, PAYE for Clerk - £76.40
 - Cheque 101213 – Crystal Clear Bus Shelter Cleaning - £55.00
 - Cheque 100133 – Magazine Account – Promota Name, printing of the Villager for March 2016 - £530.00

Receipts:

- Magazine Advertising - £166.25

- b) The Bank Reconciliations and Statements for February, as circulated to all by the Clerk, were agreed and signed by the Chairman as true. **Proposed by Cllr Finch, seconded by Cllr Kitto and all in favour.**
- c) It was **RESOLVED** to accept the Clerk's recommendation to purchase the IT equipment for Paperless Planning presentations at a cost of £585, from Torpoint Computers, and to purchase a second screen, to be kept at Trewidland Village Hall at a cost of £62. **Proposed by Cllr Finch, seconded by Cllr Mackie, with all in favour.** Clerk to purchase items. **Clerk**

Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the press and public were excluded from the meeting and the Parish Council moved into Closed Session to transact the following business.

Item 20. CLOSED SESSION

To Receive and Approve the Tenders for the Footpaths Maintenance Contract and the Grass Cutting Contract for 2016/17.

- a) **Grass Cutting Contract 2016/17.** Only one Tender had been received, from Dean Ledbury, and this was opened in the presence of the full council. Mr Ledbury is the current contractor and his price will not increase for the forthcoming year. It was **RESOLVED** to award the contract to Dean Ledbury, **proposed by Cllr Dunn, seconded by Cllr Kitto, with all in favour.** The Clerk will notify Dean of the success of his tender. **Clerk**
- b) **Footpaths Maintenance Contract 2016/17.** Only one Tender had been received, from Golden Oak, and this was opened in the presence of the full council. Golden Oak is the current contractor and the cost is the same as last year. It was **RESOLVED** to award the contract to Golden Oak, **proposed by Cllr Francis, seconded by Cllr Dunn with all in favour.** The Clerk will notify Golden Oak of the success of the tender. **Clerk** Cllr Dunn expressed concern that the footpath at Treburgie is not being cut, due to problems, and a meeting is to be arranged with Marc Biddle, Golden Oak, the Clerk and Cllr Dunn to discuss the way forward. **Clerk**

Item 21. Items for Inclusion in Future Meetings

- Annual Parish Meeting, agenda to be discussed at the next Parish Council meeting.

Item 22. Date and time of next meeting.

The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday 20th April 2016 commencing at 7.00pm in Trewidland Village Hall, Trewidland.

There being no further business the Chairman closed the meeting at 9.10pm.

Signed.....Chairman, Dobwalls and Trewidland Parish Council

Date.....

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