

**Notes from the Neighbourhood Development Plan Meeting held at Dobwalls United Church Schoolroom, Dobwalls on Monday 5<sup>th</sup> December 2016, commencing at 7.00pm.**

**Present:** Cllrs J Dunn, M Mackie, T Kitto, H Francis, D Finch and M Hasshill

**In attendance:** L Coles, Parish Clerk

There were 15 members of the public present

Cllr Dunn welcomed everyone to the meeting and introductions to the Parish Councillors and Clerk were made.

Cllr Dunn summarised the previous NDP meetings for new attendees. Cllr Dunn said that a number of people have expressed a wish to be involved but this meeting is to ascertain the level of commitment that parishioners are prepared to give so that the Parish Council can make a decision, at its meeting on Wednesday 14<sup>th</sup> December, on whether to develop a NDP.

As a first step, a questionnaire will be put together, which will be circulated to all households in the Parish. The NDP is a more specific plan, tailored to what the Parish identifies as its needs and is not prescriptive, as was the previous Parish Plan.

Cllr Mackie explained the process briefly. A skills audit, of all interested parties, will need to be carried out so that areas of expertise can be identified, as well as the level of involvement that people wish to commit to. This will be emailed to all those people on the list that have indicated an interest.

Cllr Dunn said that a Steering Group will be set up once the Parish Council has ratified the decision to proceed with a plan and will meet in January to decide the questionnaire. The Parish Council will apply to have the area of the plan designated.

Cllr Dunn said that an alternative venue for meetings of the Steering Group has been found at Dobwalls Football Club and a straw poll was taken on which days of the week the majority could attend a meeting.

Cllr Francis suggested that, in the meantime, people speak to each other about things that they consider important for the community and bring those issues forward to future meetings. Cllr Dunn said that the questionnaire will have space for individuals to put forward ideas/topics that are not specifically covered.

It was agreed that social media can be used and, hopefully, people with these specific technology skills will be identified from the skills audit.

Extra pages can be added to the Parish Council website for the NDP and the Clerk will investigate this with the web provider.

In summary, Cllr Dunn spoke of the next steps and action to be taken and thanked everyone for attending the meeting.

The meeting closed at 7.40pm