

## DOBWALLS AND TREWIDLAND PARISH COUNCIL

**Minutes of the meeting of Dobwalls and Trewidland Parish Council held in Trewidland Village Hall, Trewidland on Wednesday 18<sup>th</sup> January 2017, commencing at 7.00pm.**

**Present:** Councillors J Dunn, Vice Chairman, M Morford, T Kitto, D Finch, M Mackie, H Francis and M Hasshill

**In Attendance:** Mrs L Coles (Clerk), Cllr P Seeva and Cllr M George (Cornwall Council)

There were 3 members of the public present.

In the absence of Cllr Scott, Chairman, Cllr Dunn, Vice Chairman, chaired the meeting.

**Item 1. Apologies:** Apologies were received and accepted from Cllr P Scott and Cllr D Mills.

**Item 2. Casual Vacancies.** The candidate was unable to attend the meeting and sent apologies. It was decided that, due to the Nominations for Election having to be submitted by the 4<sup>th</sup> April, it is not the right time for co-option to the Council and the Clerk will inform them of this and invite them to stand for election instead.

**Clerk**

**Item 3. Declarations of Interest a) Agenda items.** None b) **Gifts.** None were declared.

**Item 4. Consideration of Written Dispensations.** None were received.

**Item 5. Unitary Councillors' Reports.** Cllr Seeva said that the next meeting of Cornwall Council will be held on Tuesday 24<sup>th</sup> January, when the main item of debate will be the number of Councillors. Cllr Seeva said that his case work in Doublebois has increased dramatically.

Cllr George said that the Sustainable Transformation Plan (STP) is also very important to what is going to happen to healthcare in the future and is currently being consulted on. He handed a copy to the Members and urged them to read it. The Members were invited to submit their comments to the Clerk who will complete and submit the survey on behalf of the Parish Council. **Clerk** Cllr Mackie reminded Cllrs Seeva and George about writing a piece for the next edition of the Villager. Cllr Francis asked for a report on Cornwall Council's Social welfare Budget to be available for the next Parish Council meeting.

**Item 6. Public Participation.** Stephen Huggett thanked everyone who had contributed to helping the Village Hall Committee obtain planning permission for a new village hall. The Trewidland Community Group is now looking at funding for this project.

Tom Williams said that he is requesting permission to stand as a Parish Councillor. Cllr Hasshill handed him some paperwork on 'Being a Councillor'. The Clerk explained that, as the Elections are now very close, it would be better for Mr Williams to complete a Nomination form to be elected onto the Parish Council and she will send him the necessary information nearer the time. **Clerk**

Tom Williams also said that the next meeting of the Dobwalls Memorial Committee will be held on 25<sup>th</sup> January. The Clerk reported that a presentation for funding for Dobwalls Memorial Hall will be made at next month's Parish Council meeting. Pat Earle said that the Post Box in Trewidland is in a bad state of repair. The Clerk will report this again to the Post Office. **Clerk** Pat Earle also said that there is a considerable amount of mud collecting in the lay-bys and passing places. Cllr Seeva will contact CORMAC. **Cllr Seeva**

**Item 7. Response to Public Participation.** Responded as above.

**Item 8. Planning:**

a) **To receive notices of new planning applications received before the agenda finalised and RESOLVE** the Parish Council's response:

**PA16/11419**, Hoburne Ltd, Doublebois Holiday Park, Doublebois, PL14 6LD. Advertisement consent for updated entrance signage. Despite an extension being applied for, the Parish Council had received notification that this application has been **APPROVED** by Cornwall Council.

**PA16/11262**, Dr J and A Rintoul, Landlooe House, Landlooe Lane, Trewidland, Liskeard. Extension including rooflights and re-modelling to the rear. Despite an extension being applied for, the Parish Council had received notification that this application has been **APPROVED** by Cornwall Council.

**PA16/11512**. Hoburne Ltd, Doublebois Holiday Park, Doublebois. Variation of Condition 7 (development shall not be occupied during the months of January and February in each year) of application no. 79/0425 dated 16/01/80 to enable holiday chalets to operate within a 12- month occupancy season. The Parish Council discussed this application and it was **RESOLVED** to object because to remove the Variation would effectively allow the chalets to be occupied all year round and it was felt that the site is suitable as a holiday site only. **Proposed by Cllr Francis, seconded by Cllr Mackie, with all in favour.**

**PA16/06517**. Grange Court (Hoburne) Ltd, Doublebois Holiday Park, Doublebois, Liskeard PL14 6LD. Use of land for siting holiday static caravans (including replacement of chalets) operating with 12-month holiday season. This application was discussed and it was **RESOLVED** to object to it because of the harm to the setting of the nearby Grade II Listed Building. The Historic Report is very much against overdevelopment of the site and it is felt that this proposed development will not enhance the site. **Proposed by Cllr Mackie, seconded by Cllr Kitto with all in favour.**

**PA16/12143**. Mr F Champion, Fred Champion Groundworks, Unit 2-4 Doublebois Industrial Estate, Doublebois, Liskeard. Re-roofing of offices with alterations to boundary finishes. It was felt that this development will enhance the appearance of the existing buildings. It was **RESOLVED** to support this planning application. **Proposed by Cllr Kitto, seconded by Cllr Mackie with all in favour.**

b) **To note planning applications received after the agenda has been published.** None received.

c) **Cornwall Council Planning Decisions received:**

**PA16/09840**, Mr Harris. Penhale Farm, Dobwalls, Liskeard Cornwall. Proposed agricultural building. **APPROVED**

**PA16/08054**, Mrs Helen Webber, Land North West of Doublebois Industrial Estate, Doublebois, Cornwall. Two new bungalows and driveways (outline with some matters (scale reserved). **REFUSED.**

**PA16/10427**. Mrs Patricia Earl, Trustees of Trewidland Village Hall, Trewidland Village Hall, Trewidland, Liskeard, Cornwall, Demolition of existing Village Hall and erection of replacement Village Hall. **APPROVED with conditions.**

**PA16/03364/PREAPP**. Ms Carol Alker, Pine Green Valley Caravan Park, Doublebois, Liskeard PL14 6LE. Pre-application advice for a small wooden lodge for use as a holiday let. **Closed-Advice Given**

**PA16/09166**. Wainhomes, Land Pt Os 2264 Adjacent to Highwood, Dobwalls, Cornwall. Construction of 48 residential dwellings, associated highway and landscaping works and provision of an area of open space. **REFUSED**

d) **Other Planning Matters.** To discuss Honey Meadows Skate Park and Open Space. The Clerk explained that Cornwall Council is dealing with the handover of the Skate Park and Open Space, as per the S106 Agreement. This should be completed in the next few weeks.

**Item 9. To approve the Minutes of the Parish Council meeting held on the 14<sup>th</sup> December 2016:**

**Cllr Kitto proposed, Cllr Morford seconded and all were in favour** that the Chairman should sign the minutes as a true record of that meeting.

**Item 10. Matters Arising from the above Minutes.**

Page 31, Item 6, it was reported that the tenant living at 28 Twelvewoods is vacating the property.

Page 31, Item 6, Caravan at Trewidland. Cllr Mackie will inspect the site and report to the Clerk. **Cllr Mackie/Clerk**

Page 31, Item 6, the Clerk is progressing contact with the Post Office re the differing postal areas in Trewidland. **Clerk**

Page 31, Item 6. Hicks Mobile Fish and Chip Van. The Clerk has contacted Cornwall Council again and has been told that Mr Hicks is looking at alternative sites. However, last Thursday the Chip Van did not arrive although the signs for it were put out around the village and were blown into the road. The Clerk will inform Cornwall Council. **Clerk**

Page 31, Item 6. The Clerk has reported the ongoing problems regarding Coldwinds Lane to CORMAC.

**Item 11. Neighbourhood Development Plan.** There was a meeting of the Councillors who are going to form part of the Steering Group last week, at which the terms of Reference for the Steering Group were looked at. The Clerk circulated an updated version to the Members for their information and will now email a copy to all those who have shown an interest in being part of the Steering Group. **Clerk** The Initial Questionnaire was also put together and the Clerk will also circulate, by email, an electronic version for all to look at. The final version will be printed and distributed to every household with the March edition of the Villager. **Clerk** Cllr Mackie had compiled a working timetable for the NDP. The Skills Audit is being updated by the Clerk, who is also emailing a reminder to those who have not yet returned it. **Clerk** The next meeting will be held on the 30<sup>th</sup> January and everyone is to be invited. The main purpose of this meeting will be to form the Steering Group. It was agreed that information about the NDP can be distributed with the Villager magazine. Cllr George asked to be copied into the dates and venues of future meetings so that he can attend and lend his support. **Clerk**

**Item 12. Police Report.** Cllr Finch said that the next meeting of the HYS has been cancelled and another has not yet been scheduled.

**Item 13. Footpaths.** Cllr Dunn will inspect Coldwinds Lane and Tammys Lane and report to the Clerk. The Public Footpath sign opposite the school has rotted out and the Clerk will report this to the Footpaths Officer. **Clerk**

Grass cutting will not be needed until February but it was noted that the Parish Council has still not received payment from Cornwall Council for 2015/2016, despite numerous requests, and the invoice for 2016/17 is due at the end of March. Cllr George will speak to Paul Allen regarding this and will let the Clerk know the outcome. **Cllr George.** This will be a separate agenda item for the next Parish Council meeting. **Clerk**

**Item 14. Highway Matters.** Twelvewoods Roundabout. The Clerk read out the response from Rebecca Dickson regarding the work needed on the roundabout. It was agreed that considering the two fatalities at the junction of the roundabout, it is unreasonable for CORMAC to expect lay people to take responsibility for the traffic management to allow the working party on to the roundabout. A discussion ensued, following which it was agreed that the Clerk will ask CORMAC for a copy of the Risk Assessment carried out and for the justification for allowing members of the public to take responsibility for the setting out of cones and the provision of a private vehicle for transporting the volunteers on and off the roundabout. The Parish Council would like CORMAC to take responsibility for the traffic management and the transport of the volunteers. **Clerk** This item will remain an agenda item for the next meeting. **Clerk**

**Item 15. Villager Magazine.** Cllr Mackie said that the next issue is all in hand and copy must be received by the 1<sup>st</sup> February. Cllr Mackie asked if any Members had a spring photograph, showing daffodils etc., for the cover of the next edition. This year's Parish in Bloom was discussed as well as the possibility of different ideas for competitions within the Parish. This will be discussed in more detail at the next Parish Council meeting. It was agreed that the Parish Council will organise a Litter pick for Saturday 8<sup>th</sup> April and this will be advertised in the Villager. The Clerk will contact CORMAC for the loan of the necessary equipment and collection of the arisings. **Clerk**

**Item 16. Correspondence.** To **RESOLVE** Parish Council's response to the following:

- a) Email from CALC re Referendum Principles and Capping of Precepts. **Noted**
- b) Email confirmation from Cornwall Council of Precept for 2017/18. **Noted**
- c) Email from Frank Grigg re 'the last police house in Dobwalls'. The Clerk will reply with the details of this. **Clerk**
- d) Email from Michael Hancock, Cornwall Council, re Hicks' Fish and Chip Van. **Already discussed under Item10.**

**Item 17. Finance.**

- a) It was **RESOLVED, Cllr Finch proposed, Cllr Kitto seconded and all were in favour** to make the payments and sign the following cheques:
  - Cheque 101273 - Linda Coles, Clerk, December salary and expenses.
  - Cheque 101274 – Post Office, HMRC, PAYE for Clerk
  - Cheque 101275 – Crystal Clear, Bus Shelter Cleaning - £35.00

**Receipts:** None

- b) The Bank Reconciliations and Statements for December were signed by the Chairman as being correct. **Cllr Finch proposed, Cllr Kitto seconded with all in favour.**

**Item 18. Items for Inclusion in Future Meetings**

To discuss the way forward regarding the Grass Cutting Contract.

Dobwalls Memorial Hall presentation

To discuss the way forward regarding Twelvewoods Roundabout

To discuss Parish in Bloom and other competitions for the Parish

**Item 19. Date and time of next meeting.**

The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday 15<sup>th</sup> February 2017 commencing at 7.00pm in Dobwalls United Church Schoolroom, Dobwalls.

There being no further business the Chairman closed the meeting at 9.00pm

Signed.....Chairman, Dobwalls and Trewidland Parish Council

Date.....

**Contact:** Mrs Linda Coles, Clerk, Dobwalls and Trewidland Parish Council

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NB A copy of these Minutes can be found on the Parish Council Website: [www.dobwallsandtrewidland.org.uk](http://www.dobwallsandtrewidland.org.uk)