

DOBWALLS AND TREWIDLAND PARISH COUNCIL

Minutes of the meeting of Dobwalls and Trewidland Parish Council held in Dobwalls United Church Schoolroom, Dobwalls on Wednesday 15th February 2017, commencing at 7.00pm.

Present: Councillors P Scott, Chairman, J Dunn, Vice Chairman, T Kitto, D Finch, M Mackie, H Francis and M Hasshill

In Attendance: Mrs L Coles (Clerk) and Cllr M George (Cornwall Council)

There was 1 member of the public present.

Item 1. Apologies: Apologies were received and accepted from Cllr Morford, Cllr D Mills and Cllr P Seeva (Cornwall Council)

Item 2. Declarations of Interest a) Agenda items. None b) **Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None were received.

With the agreement of the Members, the Chairman brought Item 7 of the agenda forward for the convenience of the member of the public.

Item 7. Dobwalls Memorial Hall.

The Clerk has received a new Grant Application Form from the Memorial Hall Committee requesting £2000 from the Parish Council; replacing the application that Council approved at its meeting in March 2016 (Minute Item 5 refers to that meeting) and which was never drawn upon. Roger Williams, on behalf of the Dobwalls Memorial Committee, said that the 2016 application to Viridor had failed but the committee is resolved to applying to SITA for funding for the new kitchen and requires the £2000 to use as match funding. It was **RESOLVED** to support this request, **proposed by Cllr Dunn, seconded by Cllr Francis with all in favour.**

Item 4. Unitary Councillors' Reports.

Cllr George has had a meeting with Paul Allen to discuss the non-payment of the Grass Cutting Contract 2015/16, for which the Clerk had submitted an invoice in March 2016. Cllr Dunn had provided a copy of the original contract with map and this was shown to Paul Allen. It was agreed that two Purchase Orders will be raised, one for 2015/16 and the other for 2016/17 and will be sent to the Clerk for submission to Cornwall Council Payments. Cllr George asked Paul Allen to consider an increase to the funding and this is being looked at, since the Parish Council arranges cuts to more areas than those specified in the contract. Cllr George reported that there is a current debate in Cornwall Council about the 'City of Culture' scheme; at a meeting of the Scrutiny Committee yesterday this matter was handed back to the Cabinet to look at. Cllr George reported that no resolution has been reached yet on the number of Cornwall Councillors. Cllr Francis asked about the outcome of the Sustainable Transformation Plan and Cllr George said that this is ongoing.

Item 5. Public Participation. The Clerk reported an issue raised by a resident in Dobwalls regarding the parking of users of the Snooker Hall. The various concerns raised were discussed and Council agreed that the parking impacts on other residents of Dobwalls, not just those living opposite the hall. There are no parking restrictions on this road and therefore users can park where there is an available space to do so. It was also pointed out that the users of the Snooker Hall do not generally do so until after 7pm by which time residents will have had an opportunity to park outside their properties. The Clerk will reply to the Complainant. **Clerk**

Item 6. Response to Public Participation. Responded as above.

Item 7. Dobwalls Memorial Hall. Dealt with after Item 3 above.

Item 8. Planning:

- a) **To receive notices of new planning applications received before the agenda finalised and RESOLVE** the Parish Council's response:
PA17/00186 PREAPP, the Parish Council acknowledged that this is a pre-application however the following points were raised in discussion: the site appears to be outside of the Development Boundary, five additional dwellings are a significant number for Trewidland, the Parish Council would prefer to see affordable housing developed for the area and not market value properties and there were concerns raised over the access for the proposed development. The Clerk will submit these comments to the Case Officer. **Clerk**
- b) **To note planning applications received after the agenda has been published.** It was noted that the designation area for the Parish Council's Neighbourhood Development Plan had been submitted to Cornwall Council Planning for ratification.
- c) **Cornwall Council Planning Decisions received:** None received
- d) **Other Planning Matters.** Update on Honey Meadows Skate Park and Open Space. The Clerk reported that this is still in the hands of Cornwall Council's Legal Team, who are dealing with the S106 Agreement. This should be completed in the next few weeks.

Item 9. To approve the Minutes of the Parish Council meeting held on the 18th January 2017:

Cllr Kitto proposed, Cllr Mackie seconded and all were in favour that the Chairman should sign the minutes as a true record of that meeting.

Item 10. Matters Arising from the above Minutes.

Page 34, Item 6, Caravan at Trewidland. The Clerk reported that this case has been closed by Enforcement. The site was visited and the caravan is not habitable and was not found to be used as a residence. It is currently part of an ongoing police investigation and will be removed from the site once their enquiries have been completed.

Page 34, Item 6, the Clerk has again reported the post box at Trewidland to the Post Office and asked for it to be refurbished.

Page 34, Item 6, the Clerk will chase Cllr Seeva regarding progress on clearing the mud from the lay-bys and passing places in Trewidland. **Clerk**

Page 36, Item 10, the Clerk is still progressing contact with the Post Office re the differing postal areas in Trewidland. **Clerk**

Page 36, Item 10. Hicks Mobile Fish and Chip Van. It was reported that the Fish and Chip Van has not been in the village for the last two weeks. Cllr George has spoken to Michael Hancock, Cornwall Council, and the Clerk has also contacted him regarding the problems of the van parking in Duloe Road. Cllr George said that once the speed restrictions and yellow lines are put in place, as part of the agreement with WainHomes for traffic management in Duloe Road, it will not be possible for the Fish and Chip Van to park there. Cllr George was unsure of when this is likely to be completed, but public consultation has taken place.

Page 36, Item 13. The Clerk has reported the ongoing problems regarding Coldwinds Lane and Tammy's Lane to CORMAC but nothing has been done. The Clerk will chase this up again. **Clerk** Cllr Dunn said that Dean Ledbury will reset the public footpath sign.

Page 36, Item 14, there has been no response from Rebecca Dickson regarding the Parish Council's request for CORMAC to take on the responsibilities of the traffic management and transport for the volunteers for the work on Twelwewoods Roundabout. The Clerk will chase this up and report back to the next Parish Council meeting. **Clerk**

Page 37, Item 15, the Clerk has contacted Clean Cornwall for the loan of the necessary equipment for the Litter Pick.

Item 11. Amendments to Model Standing Orders 13 & 14.

The amendment had been circulated to the Members by the Clerk. It was **RESOLVED** to adopt the changes to Model Standing Orders 13 & 14, **proposed by Cllr Dunn, seconded by Cllr Kitto with all in favour**. The Clerk will make the changes to the Standing Orders. **Clerk** It was agreed that the Clerk will arrange for Code of Conduct training for all Councillors after the Elections in May. **Clerk**

Item 12. Neighbourhood Development Plan.

The Clerk had circulated the Notes of the meeting held on 30th January. Cllr Dunn gave an update. The Clerk has started the application process for funding from Locality for the NDP. Cllr Dunn said that until this funding was available it would be necessary to pay any incurred expenditure for the NDP, for example printing costs and extra hours worked by the Clerk, from Parish Council funds. It was **RESOLVED** that the Parish Council will cover any necessary expenditure until the funding is received. Expenditure items will be reported, approved and recorded in the minutes at the monthly meeting of the Full Council, under the Finance item of the Agenda for that meeting. **Proposed by Cllr Dunn, seconded by Cllr Kitto with all in favour**. Cllr Mackie circulated an amended copy of the Initial Questionnaire, which was agreed. The cost of printing this will be £100, this being the best quote received. Locations for the collection points of the questionnaire were discussed and Cllr Mackie will confirm these with the various participants before the final version is submitted to the printers. The Questionnaires will be distributed with the March edition of The Villager. The Clerk will discuss a link to the website, with the provider, with a view to enabling residents to complete future questionnaires online. **Clerk** The next meeting of the Steering Group will be held on the 21st February at Dobwalls Football Club.

Item 13. Police Report.

Cllr Scott reported that the new PCSO, Linda Phillips, has been a presence in the village and is very proactive. There has been no meeting of the HYS group and the Clerk will contact PC Garth Hatt at Liskeard to ask for details of future meetings. **Clerk**

Item 14. Highwood Park.

The parking problems occurring at school drop off and pick up times was discussed. The PCSO has attended and spoken to people who have parked on the pavement etc. at Highwood Park. It has been noted that vehicles were moved immediately.

Item 15. Footpaths. Already discussed.

Item 16. Highway Matters. Already discussed.

Item 17. Elections 2017.

The Clerk gave an update on the timetable for the forthcoming Local Elections and will keep the Council informed. The Clerk will collect the Nomination Packs from Cornwall Council.

Item 18. Villager Magazine.

Cllr Mackie had circulated a copy of the March edition of the magazine. The costs of printing have increased and Cllr Mackie is looking at new quotes, however, because of the deadline for the magazine, the increased cost has been paid. There was some discussion about the number of pages and copies required. Cllr Francis suggested an increase in the rates for advertising in the magazine. Cllr Finch asked for thanks to be registered for the work that the Editorial Team puts in to produce the magazine.

Item 19. Parish in Bloom.

This has been included in the March edition of The Villager and Cllr Kitto said that she has the organisation of the Parish in Bloom competition in hand.

Item 20. Correspondence. To **RESOLVE** Parish Council’s response to the following:

- a) Email invitation to The Environmental Growth Challenge 2017. **Noted**
- b) Cornwall Council Notice of Intention to Adopt Part II of the Local Government (Miscellaneous Provisions) Act 1976. **Noted**

Item 21. Finance.

- a) It was **RESOLVED, Cllr Kitto proposed, Cllr Finch seconded and all were in favour** to make the payments and sign the following cheques:
 - Cheque 101276 - Linda Coles, Clerk, January salary and expenses.
 - Cheque 101277 – Post Office, HMRC, PAYE for Clerk
 - Cheque 101278 – Crystal Clear, Bus Shelter Cleaning - £35.00

Receipts: £160.00 Community Chest Grant
- b) The Bank Reconciliations and Statements for January were signed by the Chairman as being correct. **Cllr Kitto proposed, Cllr Finch seconded with all in favour.**

Item 22. Items for Inclusion in Future Meetings

Item 23. Date and time of next meeting.

The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday 15th March 2017 commencing at 7.00pm in Dobwalls United Church Schoolroom, Dobwalls.

There being no further business the Chairman closed the meeting at 8.57pm.

Signed.....Chairman, Dobwalls and Trewidland Parish Council

Date.....

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NB A copy of these Minutes can be found on the Parish Council Website: www.dobwallsandtrewidland.org.uk