

Notes from the NDP Steering Group meeting held at Dobwalls United Church Schoolroom, Dobwalls on Monday 20th March 2017, commencing at 6.30pm.

Present: Cllrs J Dunn (JD), M Mackie (MM), T Kitto (TK), H Francis (HF), Roger Williams (RW), Pat Earl (PE), Lorna Perrin (LP), Roger Thomson (RT), Sandy Simmons (SS), Ailsa Tween (AT), Brian Clark (BC) and Doreen Clark (DC)

In attendance: L Coles, Parish Clerk (LC)

- 1. Apologies.** Apologies were received from Davina Finch and Ian Tween
- 2. Welcome.** JD welcomed everyone to the meeting and went through the highlights of the Notes from the meeting held on the 21st February.

3. Report from Initial Questionnaire Development Group

The questionnaires have been distributed with the Villager magazine and so far, 21 have been returned for Dobwalls and 6 for Trewidland. Linda Feek is going to chase up the returns to Dobwalls School and ask the Head Teacher to include a reminder in the school's newsletter. MM will do the same at Trewidland School. JD said that the Group should move on with how ever many are received and hope to engage the public more with future presentations. PE will email all those that she delivers the Villager to and remind them to complete and return their questionnaires. HF suggested knocking on doors to collect them in. RT suggested using the Parish Plan results to get an idea of what is wanted. Discussion followed around this and how the NDP differs from the Parish Plan. It was agreed to wait and see how many questionnaires are received by the deadline of 31st March to decide whether to have an extension and how to deal with achieving a better response. JD said that the Plan will develop as we move along and there should not be despondency at the lack of response.

- 4. Report from the Communication and Engagement Committee.** AT said that the committee had met and compiled a list of groups to be contacted. Each member has taken some to action. SS said that she has contacted the Parent Toddler Group at the Memorial Hall and asked whether those who live in the parish have seen the questionnaire. AT said that the group had looked at ways of communicating, one of which is a link from the Parish Council website. LC has already contacted the web provider and a separate page will be set up for the NDP with a link to Survey Monkey. LC has attended a training course on Social Media and will be setting up a Facebook Page and Twitter for the NDP. AT said that the group will be looking to have a stall at local events to publicise the Plan, as well as organising its own NDP events.

- 5. Training-** It was agreed that this will be identified as the Plan progresses and the Topics evolve.

6. Any Other Business

There was no other business to discuss.

JD thanked everyone for attending and the date of the next meeting was set for Tuesday 25th April 2017, 6.30pm at Dobwalls Football Club.

The meeting closed at 7.25pm.