

DOBWALLS AND TREWIDLAND PARISH COUNCIL

Minutes of the meeting of Dobwalls and Trewidland Parish Council held in Trewidland Village Hall, Trewidland on Wednesday 19th April 2017, commencing at 7.00pm.

Present: Councillors J Dunn, Vice Chairman, T Kitto, M Morford, M Mackie, H Francis, D Mills and M Hasshell.

In Attendance: Mrs L Coles (Clerk), Cllr P Seeva (Cornwall Council)

There were 3 members of the public present.

Item 1. Apologies: Apologies were accepted from Cllr Scott, Cllr Finch, Cllr Mills (who arrived late) and Cllr George (Cornwall Council).

Item 2. Declarations of Interest a) Agenda items. None b) **Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None were received.

Item 4. Unitary Councillors' Reports.

Cllr Seeva was unable to give a full update on the recent Cornwall Council meeting because he did not attend. In advance of the Elections on 4th May, he thanked the Parish Council for allowing him to be a part of the team over the past year, saying that he has enjoyed being a Cornwall Councillor and it has been a very rewarding experience.

Item 5. Public Participation.

Pat Earl said that the Trewidland Village Hall held its AGM last week and the officers remain the same as last year. Stephen Huggett reported that the funding application, to build the new hall, is still being honed and outside help has been sought to overlook the application before it is submitted. The first application will be submitted to The Big Lottery, followed by an application to Viridor. It was reported that the income for the Village Hall has been increasing over the past year.

Item 6. Response to Public Participation. Responded as above.

Item 7. Planning:

- a) **To receive notices of new planning applications received before the agenda finalised and RESOLVE** the Parish Council's response:
PA17/02760, Mrs Caroline Waters, Land North West of Doublebois Industrial Estate, Doublebois, Liskeard. Change of use from agricultural to equestrian. It was felt that if the change of use is granted it will generate more traffic onto the access point to the A38, a dangerous position and a major issue. It was also felt that this application is incomplete because if this is a serious equestrian facility there will need to be buildings of some kind and this is not reflected in the application. Following discussion, it was **RESOLVED** to object to this application, **proposed by Cllr Kitto, seconded by Cllr Mackie, with all in favour.**
- b) **To note planning applications received after the agenda has been published.** None received.
- c) **Cornwall Council Planning Decisions received: PA17/01685**, Following a site visit and receipt of the Parish Council's comments on this application, the Case Officer is recommending refusal and an email has been received by the Clerk outlining the three options for the Parish Council. After discussion, it was **RESOLVED**

to accept Option 1, to agree with the Case Officer's recommendation, **proposed by Cllr Francis, seconded by Cllr Kitto, 5 votes for, & 1 abstention.**

PA16/10427, Trewidland Village Hall, Trewidland, Liskeard Cornwall PL14 4ST. Demolition of village hall and erection of replacement hall. **Approved with conditions**

PA17/01658, Notification for prior approval for a proposed change of use of agricultural building to dwelling house (Class C3) **Withdrawn**

PA17/01628. Doublebois Holiday Park, Doublebois, Liskeard, Cornwall PL14 6LD. Occupation of holiday chalets (meeting the legal definition of caravan) without compliance with Condition 4 of Decision No 5/88/02008/F to permit a 12-month occupancy season. **Approved with conditions**

- d) **Other Planning Matters**. Update on Honey Meadows Skate Park and Open Space. The Clerk reported that the transfer of the Skate Park and Open Space should be completed within the next two to three days. The land will then belong to the Parish Council. The S106 money, £10000 for the maintenance of the Open Space, will be transferred as soon as the transaction is completed. There is still a question mark over the restricted covenants and whether these have been covered by the indemnity insurance taken out by Pearce Fine Homes Ltd. If this is not the case then Cornwall Council will seek three quotes for this insurance on behalf of the Parish Council, to protect its interest.

Item 8. To approve the Minutes of the Parish Council meeting held on the 15th March 2017:

Cllr Francis proposed, Cllr Kitto seconded and all were in favour that the Chairman should sign the minutes as a true record of that meeting.

Minutes of the Extraordinary Meeting held on March 29th 2017. It was **RESOLVED** that the Chairman should sign the minutes as a true record of that meeting. **Cllr Kitto proposed, Cllr Morford seconded and all were in favour.**

Item 9. Matters Arising from the above Minutes.

Minutes of the 15th March Parish Council Meeting:

Page 43, Item 9 The Clerk will chase the payment for the grass cutting, invoice 2015/16 submitted to CC, and the purchase order number for 2016/17. **Clerk**

Page 43, Item 9, The mud in the lay-bys is not noticeably better; the drains are still blocked and are not taking away the excess water and the fall needs to be looked at, flooding is still a problem. The Clerk will report to CORMAC again. **Clerk** Farmers have cut the hedges but the arisings have been left in the road. Clerk to report to Cornwall Council. **Clerk**

Page 43, Item 9. Hicks Mobile Fish and Chip Van. Last Thursday there were tail-backs through the village, caused by vehicles parking for the Fish and Chip Van, which is still parking in Duloe Road despite the Parish Council's repeated requests for it not to do so. The traffic problems are compounded by the members of the Slimming Club parking where they can, for their meeting in the United Church Schoolroom. Vehicles are parking on the pavement, on the road ignoring yellow lines, in the bus stop, on the verges and the congestion is becoming a serious problem, impacting on the junctions around Highwood Park and Duloe Road. It was agreed that the Clerk will write to Enforcement regarding the Fish and Chip Van and to the United Church with a letter to be passed on to the Slimming Club. **Clerk**

Page 43, Item 9. It was reported that there will be an Election for the Dobwalls Ward because there have been nine nominations for the eight seats on the Parish Council. Cllrs Mackie and Francis have been elected for the Trewidland Ward in an uncontested election because only they stood for the three available seats.

Page 44, Item 13. The Litter Pick was very successful. There will be photographs in the next Villager magazine. Two children came forward in Dobwalls and were a great help. There did not appear to be as much litter collected as there was last year and it is felt that the Litter Pick should be held annually, in March for future years.

Minutes of the 29th March Extraordinary Parish Council Meeting:

The decision on the two planning applications discussed at this meeting is still awaited.

Item 10. Neighbourhood Development Plan.

The last meeting of the Steering Group was on the 20th March. Sixty-eight responses from the Initial Questionnaires have been received. It was agreed that the group should proceed using these responses. The Community and Engagement Group met last night and it was agreed that the next questionnaires will be hand delivered and collected by hand a week later. Discussion followed regarding achieving a greater response. There will be a meeting of the Steering Group next Tuesday, 25th March, venue to be confirmed.

Item 11. Police Report.

Cllr Finch was not present at the meeting and no report has been received.

Item 12. Footpaths.

Cllr Dunn said that the finger post at the top of the path opposite the school is still needing attention. He will speak to Dean Ledbury about this. The Clerk will send a copy of the contract and a map to Dan Street for quoting for the work of cutting the footpaths. **Clerk** Cllr Mackie reported that the path running from the Trewidland Village Hall, across the railway line and alongside the vineyard at St Keyne has not been cut on the St Keyne side. The Clerk will write to St Keyne Parish Council. **Clerk** Cllr Dunn reported that the Bus Shelter repair at Dobwalls is almost complete. There was some discussion about having a shelter by the old shop in Trewidland for the schoolchildren who wait for the school bus there. Cllr Dunn asked for proposals to be put forward and this will be an item for discussion at a future meeting.

Item 14. Highway Matters.

The Clerk has reported the streetlamp in Dobwalls that is not working. Cllr Dunn reported on yesterday's meeting with Rebecca Dickson and Jeremy Edwards, CORMAC, regarding the work at Twelvewoods Roundabout, A38. It has been agreed that Cllr Dunn will look at what work needs to be done and which tools will be needed and the Clerk will liaise with CORMAC over this. Cones and road signs will be provided as well as the Highway Livery for a vehicle to transport the volunteers on and off the roundabout. CORMAC will supply dumpy bags for the arisings and these will be collected by them when the work is complete. **Clerk**

Item 15. Villager Magazine.

Cllr Mackie had circulated a report and said that she needs information about the Parish in Bloom for the next edition. Copy date is the 1st May. The Clerk reported that the payments for advertisements is up to date and she will be invoicing for this year in the next couple of weeks. **Clerk** There was some discussion about the magazine and the way forward regarding costs. It was agreed to discuss this further at September's meeting prior to setting the budget.

Item 16. Correspondence. To **RESOLVE** Parish Council's response to the following:

- a) Reply from Sinclair Dalby Limited re Base Station Installation at Tremabe Lane, Dobwalls. **Noted**
- b) Email from Secretary, Trewidland School, re speeding and parking issues at the school. It was agreed that the Parish Council will write to Highways regarding the speeding traffic and the worn decals and road markings by the school. **Clerk** It was also agreed that the Parish Council will write to Cornwall Council regarding parking at the school, which has been a problem for 15 years. It had been the plan to use part of the school field for parking but nothing has been done. **Clerk**
- c) Letter from NALC re Parish Precepts. **Noted**

Item 17. Finance.

- a) It was **RESOLVED**, **Cllr Francis proposed, Cllr Kitto seconded and all were in favour** to make the payments and sign the following cheques:
 - Cheque 101287 - Linda Coles, Clerk, March salary and expenses.
 - Cheque 101288 – Post Office, HMRC, PAYE for Clerk

- Cheque 101289 – D&L Grounds Maintenance, Grass cutting £395, repairs to Bus Shelter at Dobwalls, £850.00 - £1245.00
- Cheque 101290 – Crystal Clear, Bus Shelter Cleaning - £35.00
- Cheque 101291 – Cornwall Council, Legal fees for S106, Honey Meadows - £372.38
- Cheque 101292 – Information Commissioners Office Annual Data Protection Reg. - £35.00
- Cheque 101293 – CALC Annual Membership Subscription - £581.28

Receipts: £5888.16 Precept (1st payment), £396.21 CTS Grant (1st payment), Transparency Grant £367.80

- b) The Bank Reconciliations and Statements for March were signed by the Chairman as being correct. **Cllr Morford proposed, Cllr Mackie seconded with all in favour.**
- c) It was **RESOLVED** to pay one quarter of the Clerk’s subscription to the SLCC. **Cllr Francis proposed, Cllr Kitto seconded with all in favour. Clerk to organise.**
- d) It was **RESOLVED** to increase the Clerk’s salary by one Spinal Point, 47pence per hour increase. **Proposed by Cllr Francis, seconded by Cllr Morford with all in favour.**

Item 18. Items for Inclusion in Future Meetings

None brought forward

Item 19. Date and time of next meeting.

The next meeting of Dobwalls and Trewidland Parish Council will be the Annual Parish Council Meeting to be held on Wednesday 17th May 2017 commencing at 6.30pm in Dobwalls United Church Schoolroom, Dobwalls, to be followed by the Annual Parish Meeting.

There being no further business the Chairman closed the meeting at 8.47pm.

Signed.....Chairman, Dobwalls and Trewidland Parish Council

Date.....

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NB A copy of these Minutes can be found on the Parish Council Website: www.dobwallsandtrewidland.org.uk