

DOBWALLS AND TREWIDLAND PARISH COUNCIL

Minutes of the Parish Council Meeting of Dobwalls and Trewidland Parish Council held in Dobwalls United Church Schoolroom, Dobwalls on Wednesday 21st June 2017, commencing at 7.00pm.

Present: Councillors J Dunn, Chairman, T Kitto, M Morford, D Finch, A Tween, H Blee, J Collis and M Mackie

In Attendance: Mrs L Coles (Clerk), Cllr J Pascoe and Cllr P Seeva (Cornwall Council)

There were 2 members of the public present.

Item 1. Apologies: Apologies were accepted from P Scott.

Item 2. Declarations of Interest a) Agenda items. None b) **Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None were received.

Item 4. Annual Governance Statement 2016/17. It was **RESOLVED** to approve and sign the Annual Governance Statement 2016/17 (copies circulated to Members). **Proposed by Cllr Kitto seconded by Cllr Morford with all in favour.**

Item 5. Unitary Councillors' Reports.

Councillor Seeva gave an overview of what is happening at Cornwall Council in the wake of the recent Elections. Cllr Seeva said that he is now working on the number of cases that he picked up when he was canvassing in Trewidland. Cllr Pascoe informed the Parish Council that she is sitting on the Planning Committee for the East Sub Area and the committee for miscellaneous licencing. Cllr Pascoe has had a walk-about around Havett Close and Twelwewoods to identify the problems. Cllr Pascoe has also spoken to Cornwall Council planning regarding the number of new houses that are due for development in Dobwalls.

Item 6. Public Participation. No issues were brought forward.

- A member of the public asked if the play area in Pendray Gardens could become a community garden. This idea will be picked up by the NDP Steering Group.
- It was asked whether the British Heart Foundation clothes bank, in the Highwayman car park, can be moved so that the signs on the front can be read from the road. The Clerk will contact. **Clerk**
- The individual bin by the bus stop in the car park is overflowing. The Clerk will report this. **Clerk**
- There are now three trailers in the car park. The Clerk will report to Enforcement. **Clerk**
- It was agreed that the Clerk will ask Cornwall Council if wheelchair and pram access is possible for the play park at Rowe Court. **Clerk**
- A resident raised concerns about the amount of development in Dobwalls. He was invited to join the NDP Topic Group that is looking at housing.
- The Clerk had received an email from a concerned resident of Honey Meadows regarding the litter around the Skate Park and the landscaping of the development. The landscaping is a matter for the developer to address and the complainant has been advised. The Clerk will send a letter to the school about the litter problem to try and engage the younger children to take responsibility. The clerk will contact the PCSO regarding the 'adult' litter. The Clerk will look at the costs of purchasing a bin for the Parish Council. Cllr Morford said that she would take on responsibility for emptying the bin if one is put on the site. **Clerk**

Item 7. Response to Public Participation. Responded as above.

Item 8. Planning:

- a) **To receive notices of new planning applications received before the agenda finalised and RESOLVE** the Parish Council's response:
PA17/04836, Mrs Ian Jewell, Land west of Hollytree, Dobwalls, Liskeard. Construction of new two storey dwelling. Following discussion, it was **RESOLVED** to support this application but point out to the Case Officer the anomalies in the Design and Access Statement, number of bedrooms. It was noted that the living space appears to be small in comparison to the development. **Proposed by Cllr Tween, seconded by Cllr Finch, with all in favour.**
- b) **To note planning applications received after the agenda has been published.** None received.
- c) **Cornwall Council Planning Decisions received: PA17/03587**, Construction of a portal framed agricultural building at Milene, Twelvewoods Farm, Dobwalls, Liskeard, Cornwall PL14 6LH. **Approved with conditions.**
PA17/03663, 39 Treheath Road, Dobwalls, Liskeard PL14 4LE. Single storey infill dining room extension. **Approved**
- d) **Other Planning Matters.** To discuss and **RESOLVE** the Parish Council's response to the five-day Protocol for **PA17/03712**, Telefonica (UK) Ltd, Telephone Exchange, Five Lanes, Dobwalls, Liskeard. Installation of a 15m high telecommunication mast and ground base units. Cornwall Council Planning department recommends approval and would like to commence the 5-day protocol: which gives the Parish Council three options. Following discussion, it was **RESOLVED** to support Option 2, to agree to disagree with the Case Officer's decision. **Proposed by Cllr Kitto, seconded by Cllr Mackie with all in favour.** Clerk to inform Cornwall Council. **Clerk**
To discuss and **RESOLVE** the Parish Council's response to the five-day Protocol for **PA17/02760**, Mrs Caroline Waters, Land North West of Doublebois Industrial Estate, Doublebois, Dobwalls, Liskeard. Change of use from agricultural to equestrian. Cornwall Council Planning department recommends approval and would like to commence the 5-day protocol: which gives the Parish Council three options. Following discussion, it was **RESOLVED** to support Option 2, to agree to disagree with the Case Officer's decision and emphasise that the Parish Council is still unhappy about the access on to the A38, especially in the wake of an accident last week involving a vehicle nosing out on the opposite side of the A38 being hit by speeding traffic. **Proposed by Cllr Kitto, seconded by Cllr Mackie with all in favour.** Clerk to inform Cornwall Council. **Clerk**

Item 9. To approve the following Minutes:

- a) Minutes of the Annual Parish Meeting held on the 17th May 2017. It was **RESOLVED** that the Chairman should sign the Minutes as a true record of the meeting. **Proposed by Cllr Kitto, seconded by Cllr Tween with all in favour.**
- b) Minutes of the Annual Parish Council Meeting held on 17th May 2017. It was **RESOLVED** that the Chairman should sign the Minutes as a true record of the meeting. **Proposed by Cllr Finch, seconded by Cllr Kitto with all in favour.**
- c) Minutes of the Parish Council meeting held on the 17th May 2017. It was **RESOLVED** that the Chairman should sign the Minutes as a true record of the meeting. **Proposed by Cllr Tween, seconded by Cllr Kitto with all in favour.**

Item 10. Matters Arising from the above Minutes.

Page 6, Item 9 The Clerk reported that the invoices for the grass cutting, invoice 2015/16 and 2016/17 have been submitted to Cornwall Council via CORMAC and are still outstanding. The Clerk will chase again. **Clerk**

Page 6, Item 9, Trewidland -the drains are still blocked and are not taking away the excess water and the fall needs to be looked at, flooding is still a problem. The mud on the road has dried but is still evident. The Clerk will report to CORMAC again and ask for the mechanical sweeper to be deployed to clean the road down through Trewidland. **Clerk**

Page 6, Item 9. Hicks Mobile Fish and Chip Van. Cllr Jane Pascoe will see what can be done to resolve the problem of the signs and will contact Michael Hancock regarding the licence for the fish and chip van. **Cllr Pascoe**

Page 6 Item 12. The Clerk has taken photographs of the fly-tipping and has reported to Cornwall Council.

Councillor Pascoe will check the agreement with Wainhomes regarding the double yellow lines in Duloe Road. **Cllr Pascoe**

Page 6. Item 13. The Clerk has received a Volunteers Works Assessment Pack, including a Risk Assessment, which needs to be completed for each of the volunteers that will work on the roundabout. There is some confusion over the agreement to collect and dispose of the arisings. The Clerk has tried to contact Rebecca Dickson but they keep missing

each other. The Clerk will email copies of the Assessment to the volunteers, to be completed and returned to her, and will persist in trying to contact Rebecca Dickson to iron out the issues. **Clerk**

Page 7, Item 16 (c). The Clerk reported that both the planning and the code of conduct training have been oversubscribed. Cornwall Council proposes to put on more planning training later in the year. CALC is fully booked until the end of the year with code of conduct training but the Clerk will see whether it is possible to attend one of these sessions if there is a local one. **Clerk**

Item 11. Neighbourhood Development Plan.

Cllr Mackie updated the Council on the meetings that have taken place since the last Parish Council meeting. The pressure is on to complete an application for funding. Cllr Mackie and Cllr Francis met with officers from Cornwall Council and obtained some useful information on the next steps. The next meeting of the NDP Steering Group will be on Monday 26th June and Steve Beresford -Foster will be attending to talk about the value of engaging a consultant. The Topic Groups have been formed and are in the process of gathering information.

Item 12. Police Report.

Cllr Finch said that the members of the group are still waiting for a date for the meeting.

Item 13. Footpaths.

Cllr Dunn reported two issues at Treheath regarding hedges overhanging the footpath, one has been cut back since the Clerk attended and took photographs but the other is still very overgrown. The Clerk was instructed to write to the householder at 1 Higman Close and request the hedging to be cut back to the edge of the pavement. **Clerk**

Cllr Dunn will ask D&L grounds Maintenance to trim the steps leading from The Highwayman to Dawes Close. **Cllr Dunn** Skate Park at Honey Meadow – it has been brought to the attention of the Parish Council that the planned skate park is entirely different to the one that has been delivered. The Clerk has been instructed to contact Cornwall Council planning to highlight the differences and ask for an explanation. **Clerk** There is also an issue with the drainage of the site, one corner flooded during the recent heavy rainfall. The Clerk will report this. **Clerk**

Item 14. Highway Matters.

Twelwwoods Roundabout – already covered.

Cllr Mackie reported that the splays at Horningtops have been cut back but visibility remains poor because the verge/hedge needs to be cut back further. The Clerk will report this to Highways. **Clerk**

Item 15. Villager Magazine.

Cllr Mackie reported that there had been some hiccups with the deliveries and so some magazines have been received late. The cost implications of printing more copies will be discussed at the next meeting. The Clerk reported that almost all the revenue from the advertisements has been received.

Item 16. Correspondence. To **RESOLVE** Parish Council's response to the following:

- a) Consultations for Planning Policy and Guidance Documents. **Noted**
- b) Email from Barry Lonergan re Planning Application- it was agreed that Mr Lonergan will be invited to attend a Parish Council meeting when the application has been received from Cornwall Council and at which it will be discussed.
- c) CNA Panel notes from Monday's meeting. Cllr Kitto had attended this meeting. Action on Hearing Loss and Health watch Cornwall were on the agenda. Copies of leaflets will be put in the magazine and on the website. Cllr Kitto will raise the issue of parish bins, lack of training provision and HYS panel meetings at the next CNA meeting. **Cllr Kitto**
- d) Boundary Commission Review. The Clerk had emailed this to Councillors and asked for Members' view to be sent to her for reply to the Commission.

Item 17. Finance.

a) It was **RESOLVED, Cllr Mackie proposed, Cllr Tween seconded and all were in favour** to make the payments and sign the following cheques:

- Cheque 101305 - Linda Coles, Clerk, May salary and expenses.
- Cheque 101306 – The Post Office Limited, HMRC Clerk’s PAYE for Month 2, May.
- Cheque 101307 – D&L Grounds Maintenance, Grass cutting and repairs/maintenance- £495.00
- Cheque 101308 – CL Finance Ltd, Annual Internal Audit 2016/17 - £180.00
- Cheque 101309 – Cornwall Council, Legal fees for S106, Honey Meadows - £282.40
- Cheque 101310 – Western Web Ltd, Renewal domain name and extra page for NDP - £212.40
- Cheque 101311 – Trewidland Village Hall, hire of hall for NDP Meeting - £8.25
- Cheque 101312 – Zurich Municipal, Annual Parish Insurance - £480.34

Receipts: £10,000, S106 monies received from Cornwall Council (re Skate Park and Open Space)

b) The Bank Reconciliations and Statements for May were signed by the Chairman as being correct. **Cllr Morford proposed, Cllr Collis seconded with all in favour.**

c) **Annual Accounting Statement 2016/17.** It was **RESOLVED** to approve and sign the Annual Accounting Statement, Section 2 of the Annual Return 2016/17. **Proposed by Cllr Tween seconded by Cllr Mackie with all in favour.** The Clerk will submit the Annual Return to Grant Thornton, External Auditors. **Clerk**

d) Grant for Dobwalls United Church. An application had been received requesting a grant for the upkeep of the cemetery, for £2490. After discussion, it was **RESOLVED** to support this application, **Cllr Blee proposed, Cllr Kitto seconded and all were in favour.** This amount had been budgeted for in the Parish Council accounts for 2016/17. The Clerk will write to the Church and advise of the success of the application, the cheque to be raised for payment at the next Parish Council meeting. **Clerk**

e) Weed spraying in Dobwalls. It was **RESOLVED** to accept D&L Grounds Maintenance’s quotation for the weedspraying in Dobwalls, having compared it to the quotation received from CORMAC 2016/17. **Proposed by Cllr Finch, seconded by Cllr Kitto, with all in favour.** The Clerk will advise D&L Grounds Maintenance. **Clerk**

Item 17. Items for Inclusion in Future Meetings

None brought forward.

Item 18. Date and time of next meeting.

The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday 19th July 2017 commencing at 7.00pm in Trewidland Village Hall, Trewidland

There being no further business the Chairman closed the meeting at 9.15pm.

Signed.....Chairman, Dobwalls and Trewidland Parish Council

Date.....

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NB A copy of these Minutes can be found on the Parish Council Website: www.dobwallsandtrewidland.org.uk