

## DOBWALLS AND TREWIDLAND PARISH COUNCIL

**Minutes of the Parish Council Meeting of Dobwalls and Trewidland Parish Council held in Dobwalls United Church Schoolroom, Dobwalls on Wednesday 16<sup>th</sup> August 2017, commencing at 7.00pm.**

**Present:** Councillors J Dunn, Chairman, M Morford, D Finch, H Blee, J Collis and M Mackie

**In Attendance:** Mrs L Coles (Clerk)

There was 1 member of the public present.

**Item 1. Apologies:** Apologies were accepted from Cllr Kitto, Cllr Francis, Cllr Tween and Cornwall Councillors: Cllr Pascoe and Cllr Seeva.

**Item 2. Declarations of Interest a) Agenda items.** None b) **Gifts.** None were declared.

**Item 3. Consideration of Written Dispensations.** None were received.

**Item 4. Unitary Councillors' Reports.**

The Unitary Councillors were not present.

**Item 5. Public Participation.**

- Mr Brown, from Brown's Nurseries in Trewidland, presented a preliminary idea for a pre-application for planning for twelve to sixteen dwellings to be developed on the Nursery Site. These will be a mixture of 2,3 and 4- bedroom homes with an element of Affordable houses as well as Open Market dwellings. The Nursery is no longer viable as Mr Brown wishes to retire and there is nobody willing to take it on. Discussion followed and Mr Brown was advised that the Parish Council will decide and comment on the full planning application when it is received and thanked him for his presentation.

**Item 6. Response to Public Participation.** Responded as above.

**Item 7. Planning:**

a) **To receive notices of new planning applications received before the agenda finalised** and **RESOLVE** the Parish Council's response:

**PA17/06098**, Mrs M Daw, Trewen, St Keyne, Liskeard, Cornwall. Extensions including a Juliet balcony and alterations. There are concerns that it is proposed that the extension is to be slate-hung and this is unsympathetic and not in keeping with the existing building. The three proposed upper floor windows will face a neighbouring property and the Parish Council would ask the question whether these are to be non-opening and glazed with frosted glass to prevent overlooking? The Parish Council would like the Case officer to consider the following condition: that the materials used in the construction of the proposed alterations are in keeping with those used on the existing building. It was **RESOLVED** to support this application but point out to the Case Officer the above concerns and proposed condition. **Proposed by Cllr Finch, seconded by Cllr Morford, with all in favour.**

**PA17/05710**, Mr Anthony Stevens, Pine Green Valley Caravan Park, Doublebois, Liskeard, Cornwall. Construction of 7 wooden holiday let lodges on current caravan/camping pitches. Following discussion, it was **RESOLVED** to support this application, **proposed by Cllr Finch, seconded by Cllr Morford with all in favour.**

b) **To note planning applications received after the agenda has been published.** None received.

c) **Cornwall Council Planning Decisions received:** None received.

d) **Other Planning Matters.** There were no other matters for discussion.

**Item 8. To approve the Minutes of the Parish Council Meeting held on 19<sup>th</sup> July 2017.**

It was **RESOLVED** that the Chairman should sign a copy of the above Minutes as a true record of that meeting.

**Proposed by Cllr Collis, seconded by Cllr Morford with all in favour.**

**Item 9. Matters Arising from the above Minutes.**

Page 12, Item 5. Overgrown trees in Trewidland. Cllr Seeva was not available for comment.

Page 13, Item 9. The Clerk will again chase up Highways regarding the blocked drain at Trewidland. **Clerk**

Page 13, Item 9. Hicks Fish and Chip van. It was reported that the Fish and Chip van has no Licence to trade and the Clerk has contacted Enforcement and Licencing to report that he continues to trade. This will be an Agenda item for the next meeting. **Clerk**

Page 13, Item 9. The Clerk will chase up Cornwall Housing about the ivy growing over the garages at Dobwalls and point out the fly-tipping of garden waste that has been left behind them. **Clerk**

Page 13, Item 9. The payment for the grass cutting had not been received up to the 31<sup>st</sup> July. The Clerk will look into this. **Clerk**

Page 13, Item 9. The Clerk is still waiting for a copy of the S106 Agreement for the Wainhomes development. **Clerk**

Page 13, Item 9. The Clerk will contact the residents at 1, Higman Close to ask about further hedge cutting. **Clerk**

Page 14, Item 13. The Skate Park was discussed. It was **RESOLVED** that the letters prepared by the Clerk should be sent to the addressees and copied to the Members, **proposed by Cllr Collis, seconded by Cllr Morford with all in favour.**

The litter bin has been ordered. Agenda item for the next meeting. **Clerk**

Page 14, Item 14. The Clerk will contact Golden Oak regarding the footpath cuts. **Clerk**

**Item 10. Trewidland Village Hall.**

The Village Hall roof is leaking and at the last Parish Council meeting water came through and dripped onto people. It was suggested that meetings should not be held in the hall until the roof was repaired. Discussion followed and it was agreed to continue holding the advertised meetings there but the situation will be monitored and reviewed if it becomes worse.

**Item 11. Neighbourhood Development Plan.**

The next meeting of the Steering Group will be on Monday 21<sup>st</sup> August. The Grant application is ready to go and will be submitted this week. **Clerk**

**Item 12. Police Report.**

Cllr Finch said that there has been no further update on meetings.

**Item 13. Footpaths.**

D&L Grounds Maintenance has carried out some remedial work in the village and Cllr Dunn will ask them to tidy up the Havett Close area where there are trees overhanging the pavements. **Cllr Dunn**

Cllr Morford reported that she has received complaints that the brambles growing out of the Memorial Hall wall across the pavement are a hazard. The Clerk will write and ask for these to be cut back. **Clerk**

Cllr Blee said that there are brambles growing across the pavement from the corner by the public toilets in Twelvewoods. The Clerk will write to Cornwall Housing and ask for them to be removed. **Clerk**

**Item 14. Highway Matters.**

Cllr Mackie has sent maps to the Clerk showing where the problems are; branches in the well near St Keyne Station; Sater road to Bultse and Horningtops; flooding reported by Roy Lethbridge etc. The Clerk will report these to Cornwall Council. **Clerk**

**Item 15. Villager Magazine.** The Clerk said that she needs the invoices for the printing for Audit and despite several requests these are still not forthcoming. At present 1000 copies are being printed but it looks likely that more will be

needed for the future. This will mean moving up to another band for charging. This will be discussed at the next meeting ready for the Budget setting process in October. **Clerk**

**Item 16. Correspondence.** To **RESOLVE** Parish Council’s response to the following:

- a) Letter of resignation from Councillor Peter Scott. The Chairman read the letter out. It was agreed that the Clerk should advertise the two vacancies that now exist on the Parish Council. **Clerk**

**Item 17. Finance.**

a) It was **RESOLVED, Cllr Morford proposed, Cllr Mackie seconded and all were in favour** to make the payments and sign the following cheques:

- Cheque 101317 - Linda Coles, Clerk, July salary and expenses.
- Cheque 101318 – The Post Office Limited, HMRC Clerk’s PAYE for Month 4, July.
- Cheque 101319 – D&L Grounds Maintenance, Grass cutting and skate park - £465.00
- Cheque 101320 – D&L Grounds Maintenance, weed spraying and maintenance - £502.50
- Cheque 101321 – H Francis, SPC348 document for NDP - £10.00
- Cheque 101322 – Peter Scott, repairs to the Marquee - £67.98
- Cheque 101323 – Crystal Clear, bus shelter cleaning invoices - £125.00
- Cheque 100135 – A-Z Printing, L Coles reimbursement - £484.00. Cheque from Magazine Account.

**Receipts:** None to report

- b) The Bank Reconciliations and Statements for July were signed by the Chairman as being correct. **Cllr Finch proposed, Cllr Mackie seconded with all in favour.**
- c) It was agreed to defer the discussion re purchasing a new notice board for Trewidland until the next meeting. **Clerk**

**Item 17. Items for Inclusion in Future Meetings**

- Hick’s Fish and Chip Van
- Honey Meadows Skate Park
- Villager Magazine, copies required for future and costs for the Budget
- Casual Vacancies on the Parish Council
- Parish Council Notice Board for Trewidland
- Action Tracker- Clerk to complete and submit with Agendas. **Clerk**

**Item 18. Date and time of next meeting.**

The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday 27<sup>th</sup> September 2017 commencing at 7.00pm in Dobwalls United Church Schoolroom, Dobwalls.

There being no further business the Chairman closed the meeting at 8.55pm.

Signed.....Chairman, Dobwalls and Trewidland Parish Council

Date.....

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NB A copy of these Minutes can be found on the Parish Council Website: [www.dobwallsandtrewidland.org.uk](http://www.dobwallsandtrewidland.org.uk)