

## DOBWALLS AND TREWIDLAND PARISH COUNCIL

### Minutes of the Parish Council Meeting of Dobwalls and Trewidland Parish Council held in Trewidland Village Hall, Trewidland on Wednesday 18<sup>th</sup> October 2017, commencing at 7.00pm.

**Present:** Councillors J Dunn, Chairman, T Kitto, M Morford, M Mackie, H Francis, A Tween and J Collis

**In Attendance:** Mrs L Coles (Clerk), Cllr Jane Pascoe and Cllr P Seeva (Cornwall Council)

There were 9 members of the public present.

**Item 1. Apologies:** Apologies were accepted from Cllr Finch and Cllr Blee

**Item 2 Election of Vice Chair.** Cllr Francis proposed Cllr M Mackie as Vice Chair, seconded by Cllr Tween with all in favour. Cllr Mackie accepted the position.

**Item 3. Declarations of Interest a) Agenda items.** None b) **Gifts.** None were declared.

**Item 4. Consideration of Written Dispositions.** None were received.

**Item 5. Casual Vacancies.** The Clerk has received one application, but the Applicant is not available for interview until the end of November due to personal reasons. It was agreed that the Clerk will liaise with the Applicant nearer the time and arrange a suitable date for an interview, to include other applicants if any come forward. **Clerk**

**Item 6. Unitary Councillors' Reports.** Cllr Seeva said that this has been a busy period for Cornwall Councillors. Cornwall Council is working with the NHS to sort out the problems at Treiske Hospital. Cllr Seeva has attended a Trade Delegation in the USA to do with developing a Space Port at Newquay. If this project is successful it will redefine the economy of Cornwall and will create a huge number of jobs. Cllr Seeva referred to the project at Trewidland and said that the Clerk should apply to the Community Chest for £500. The Clerk will download the forms and make the application. **Clerk**

Cllr Pascoe reported that the Boundary Commission has decided on 87 Councillors for Cornwall and there was a discussion about the Boundary Review. There is a meeting on the 13<sup>th</sup> November at Liskeard regarding the Review. Cllr Pascoe has been chasing up case work as discussed at the last Parish Council meeting. There is no update on the speeding in Dobwalls. The Clerk reported that the money for the grass cutting has been received from Cornwall Council.

**Item 7. Public Participation.** A report from Trewidland Village Hall Committee was received. The legal work is now complete, and the Trustees are appointed. The Committee has received 5 quotes for the roof of the hall, but they are all very different and a decision must be made on how much and what to do. The Committee would like to apply to the Solar Fund for the money to repair the roof and will submit a grant application to the Parish Council when a decision has been made. It has also received 3 quotes for a new kitchen and it is the intention of the Hall Committee to make the building fit for future use. The trees overhanging the back of the hall were discussed and the farmer will be asked to cut them back.

The Trewidland Community Group feels that it has been side-lined by the Village Hall Committee. Cllr Dunn, Chairman, clarified that all projects brought forward by the community of Trewidland will be considered on their own merit. It was reported that a sign post at the bottom of School Hill has rotted out. Problems with the maintenance of the footpaths and the Notice Board at the bottom of Trewidland. The Clerk agreed to revisit the issues raised by a member of the public some time ago, which it had been believed were resolved. **Clerk**

It was reported that a neighbour in Crestbourne Terrace, Dobwalls has caused some criminal damage and a Right of Way has been gated off behind the Terrace. It was agreed that this is a Police issue.

**Item 8. Response to Public Participation.** Cllr Francis said that, speaking on behalf of some Trewidland Residents, the Village Hall Committee and the Community Group need to decide on the priorities so that they can move forward and sort out the Village Hall. Regarding the footpaths, Cllr Francis reported that the Contractor has been cutting them and the path down Little Trehere has definitely been maintained.

**Item 9. Planning:**

- a) **To receive notices of new planning applications received before the agenda finalised and RESOLVE** the Parish Council's response:  
**PA17/09338**, Ms K Warr, 28 Treheath Road, Dobwalls, Liskeard, Cornwall. Demolition of Conservatory. Erection of single storey extension to rear of house and a two-storey extension to side of house. Following discussion, it was **RESOLVED** to support this application with an emphasis of obscure glass to be used for the rear dormer window. **Proposed by Cllr Kitto, seconded by Cllr Mackie with all in favour.**
- b) **To note planning applications received after the agenda has been published.** None received.
- c) **Cornwall Council Planning Decisions received: PA17/05710**, construction of 7 wooden holiday let lodges on current caravan/camping pitches at Pine Green Valley Caravan Park Doublebois, Liskeard, Cornwall PL14 6LE. **Approved with conditions.**  
**PA17/08578** Non-Material Amendment in relation to PA14/08280 for a 3-storey barn conversion in relation to the removal of solar panels from the plans as no longer needed, removal of bridge on South East wall as no longer needed and replacement of associated French doors with windows, removal of dormer window from plans at long Skents Barn, St Keyne, Liskeard Cornwall PL14 4SN. **Approved unconditional**  
**PA17/06098**, Extensions including Juliet balcony and alterations at Trewen, St Keyne, Liskeard, Cornwall PL14 4SP. **Approved with conditions.**
- d) **Other Planning Matters.**
- i. **Honey Meadows Skate Park.** It was reported that the Developer has been in contact with Enforcement and some remedial work has been carried out to correct the problem with the flooding. It was agreed that the site will be fenced off until further notice and until it is signed off by Cornwall Council. **Clerk**
  - ii. **Hicks Fish and Chip Van.** The van has been moved near to the garages at Braeside Park. There are still six signs up around the village and it was agreed that only 1 is necessary. Cllr Pascoe will ask if this can be a condition of the licence.

**Item 10. To approve the Minutes of the Parish Council Meeting held on 27<sup>th</sup> September 2017.**

It was **RESOLVED** that the Chairman should sign a copy of the above Minutes as a true record of that meeting. **Proposed by Cllr Morford, seconded by Cllr Mackie with all in favour.**

**Item 11. Matters Arising from the above Minutes.**

Page 20, Item 8 iv. The Clerk has reported these matters to Enforcement.

Page 20, Item 10. The hedge has been cut at 1, Higman Close, Dobwalls.

Page 20, Item 10. Golden Oak has cut the Parish footpaths.

**Item 12. Neighbourhood Development Plan.** The Clerk reported that the Locality funding application has been submitted to the panel for a decision. The Web designers are attending the meeting on the 26<sup>th</sup> October. Cllr Mackie circulated a report of the last meeting and a discussion followed.

**Item 13. Footpaths.** Already covered. The Clerk will bring a map of the footpaths to the next Parish Council meeting so that the Members can familiarise themselves with it. **Clerk**

**Item 14. Highway Matters.** There have been complaints at Trewidland about the mud and potatoes on the road down through the village. The Clerk will ask CORY to sweep the road. **Clerk**

The large pothole at the top of Dobwalls Hill has still not been filled and Cllr Pascoe will speak to Paul Allen regarding this.

The Clerk reported an email from a resident in Dobwalls regarding parking on the pavement. It was agreed that the Clerk will write to the address concerned and point out the legalities of this. **Clerk**

Cllr Francis said that at the CNA meeting it had been said that funding will be available for minor roadworks. The Clerk was asked to remind David Read, Community Network Manager, about filling in the dip on the road approaching Horningtops from Looe to give better visibility for vehicles turning out from Trewidland on to this road. **Clerk**

**Item 15. Villager Magazine.** A report was circulated by Cllr Mackie.

- a) Currently 1000 copies of the magazine are produced, and this number will be continued.
- b) It was **RESOLVED** to increase the rates of advertising in the Villager Magazine as follows:
  - Full page – increase to £85 per annum, with a single-issue cost of £25, w.e.f. 1<sup>st</sup> April 2018
  - Half page – increase to £45 per annum, with a single-issue cost of 15, w.e.f. 1<sup>st</sup> April 2018
  - Quarter page – increase to £25 per annum, with a single-issue cost of £10, w.e.f. 1<sup>st</sup> April 2018

**Proposed by Cllr Kitto, seconded by Cllr Tween with all in favour.** The Clerk will write and advise the current Advertisers of the increase. **Clerk**

**Item 16. Correspondence.** To **RESOLVE** Parish Council's response to the following:

- a) Cllr Dunn has identified a construction in the middle field near Havett Road, between Honey Meadow and Rowe Court, which could be being used for spurious activities. The Clerk has reported this to the police and Cllr Pascoe will follow up when she meets with them.
- b) An email has been received from Peter Scott regarding the repairs and maintenance of the Marquee. Following discussion, it was agreed to defer this item to the next meeting.
- c) Local Government Boundary Commission Review. Cllr Mackie had circulated notes from the recent CALC Conference and this item will be discussed in more detail at the next Parish Council meeting.

**Item 17. Finance.**

- a) It was **RESOLVED, Cllr Kitto proposed, Cllr Francis seconded, and all were in favour** to make the payments and sign the following cheques:
  - Cheque 101331 - Linda Coles, Clerk, September salary and expenses.
  - Cheque 101332 – The Post Office Limited, HMRC Clerk's PAYE for Month 6, September.
  - Cheque 101333 – Golden Oak, footpath cutting - £480.00
  - Cheque 101334 – D&L Grounds Maintenance, Grass cutting, skate park and maintenance - £814.00
  - Cheque 101335 – M Mackie, Reimbursement for printing costs for Magazine and NDP - £124.70
  - Cheque 101336 – Trewidland Village Hall, hire of hall for NDP Meeting - £11.00

**Receipts:** CORMAC Solutions grant for grass cutting, £6891.36.

- b) The Bank Reconciliations and Statements for September were signed by the Chairman as being correct. **Cllr Tween proposed, Cllr Kitto seconded with all in favour.**
- c) Budget and Precept. Clerk circulated draft budget and precept papers to the Members. This item was deferred to the November meeting.
- d) The Clerk pointed out that it will no longer be possible to pay HMRC via banks and post offices after December 2017. The Clerk has looked at the online banking opportunities and recommended that Council considers switching banks to Unity Trust plc, who operate a very secure system in line with the Parish Council's Financial Regulations and signature mandate for payments. This account will cost £6 per month to operate. The Clerk suggested changing the Magazine Account to a deposit account to avoid any charges. It was **RESOLVED** that the Clerk can make the necessary arrangements to switch the Parish Council's banking from Barclays Bank to Unity Trust Bank plc as soon as practicable. **Proposed by Cllr Tween, seconded by Cllr Kitto with all in favour.**

**Item 18. Items for Inclusion in Future Meetings**

- Budget and Precept
- Trewidland Village Hall
- Marquee, to discuss repairs and maintenance.
- Local Government Boundary Commission Review.

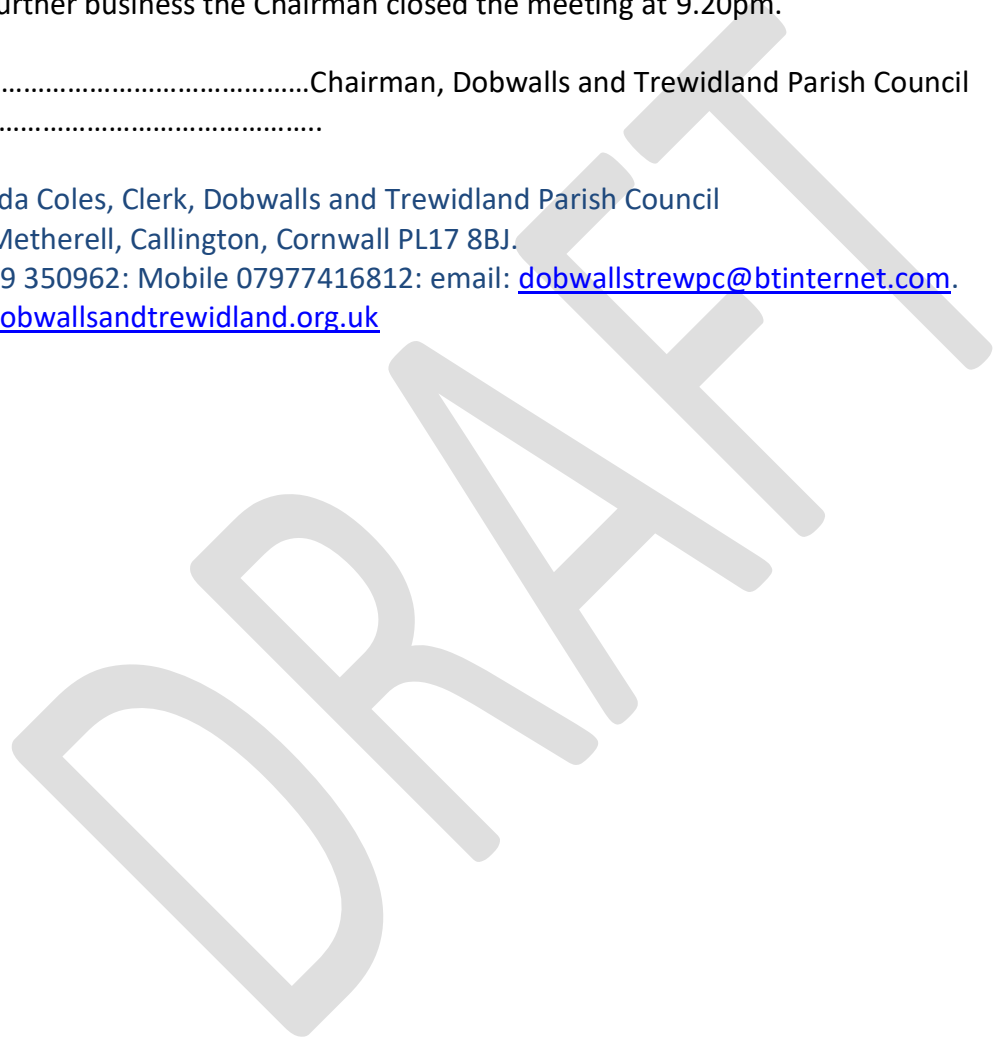
**Item 19. Date and time of next meeting.**

The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday 15<sup>th</sup> November 2017 commencing at 7.00pm in Dobwalls United Church Schoolroom, Dobwalls.

There being no further business the Chairman closed the meeting at 9.20pm.

Signed.....Chairman, Dobwalls and Trewidland Parish Council  
Date.....

**Contact:** Mrs Linda Coles, Clerk, Dobwalls and Trewidland Parish Council  
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NB. A copy of the above Minutes and those of previous meetings can be found on the Parish Council Website: [www.dobwallsandtrewidland.org.uk](http://www.dobwallsandtrewidland.org.uk)