

DOBWALLS AND TREWIDLAND PARISH COUNCIL

Minutes of the Parish Council Meeting of Dobwalls and Trewidland Parish Council held in Dobwalls United Church Schoolroom, Dobwalls on Wednesday 21st February 2018 commencing at 6.30pm

Present: Councillors J Dunn, Chairman, M Mackie, Vice Chair, T Kitto, M Morford, H Blee, J Collis, A Tween and D Finch

In Attendance: Mrs L Coles (Clerk), Cllr Jane Pascoe (Cornwall Council)

There was 1 member of the public present, after Item 19, Closed Session, had been dealt with.

It had been arranged for the Council to convene at 6.30pm to hold the interview for the Casual Vacancy. The Applicant has withdrawn and so it was decided to proceed with the Parish Council Meeting and deal with the Closed Session, Item 19 of the Agenda, in the absence of the press and public.

Item 1. Apologies: Apologies were accepted from Cllr H Francis, Cllr D Finch (for being late to the meeting) and Cllr P Seeva (Cornwall Council).

Item 2. Casual Vacancy. The Applicant has withdrawn.

Item 3. Declarations of Interest a) Agenda items. None b) **Gifts.** None were declared.

Item 4. Consideration of Written Dispensations. None were received.

Item 19. Closed Session. Pursuant to the Public Bodies (Admission to Meetings) Act 1960 the Chairman brought this item of the agenda forward with the permission of the Members and in the absence of the press and public.

To Discuss the Tenders for the Footpath Maintenance Contract. Only one Tender had been received by the Clerk. This was discussed, and it was **RESOLVED** to accept and award the Contract to D & L Grounds Maintenance. **Proposed by Cllr Kitto, seconded by Cllr Tween, with all in favour.** The Clerk will inform Dean Ledbury. **Clerk**

With the permission of the Members it was agreed to bring forward Item 18, Finance.

Item 18. Finance

a) Payments and Cheques. It was **RESOLVED** to approve and sign the cheques for the Clerk's January salary etc. and other payments as detailed on the schedule circulated to the Members and detailed below, **proposed by Cllr Morford, seconded by Cllr Tween with all in favour:**

- Cheque 101358 – Linda Coles, Clerk, January salary and expenses.
- Cheque 101359 – HMRC Direct, Clerk's NIC for January
- Cheque 101360 – Trewidland Village Hall, Grant for new bench - £189.98
- Cheque 101361 – WesternWeb Limited, new website for NDP - £908.40
- Cheque 101362 – Crystal Clear, Bus shelter cleaning x 2 months - £70.00
- Cheque 101363 – Viking Direct (L Coles) Archive Boxes – 21.59
- Cheque 101364 – Trewidland Village Hall, hire of hall for NDP meeting - £17.00
- Cheque 101365 – Unity Trust Bank, transfer of funds to new account - £10,000.00

Receipts: None

- b) It was **RESOLVED** to approve the Bank Reconciliations for January, as circulated to the Members by the Clerk, **proposed by Cllr Tween, seconded by Cllr Mackie, with all in favour.**
- c) It was **RESOLVED** to approve the Grant Application received from Trewidland Village Hall in the sum of £189.98 for a new bench. **Proposed by Cllr Tween, seconded by Cllr Mackie with all in favour.**
- d) It was **RESOLVED** to pay for the Clerk's upcoming training events; New Audit Requirements @ Truro on 1st March at a cost of £25 plus VAT, **proposed by Cllr Tween, seconded by Cllr Collis**; Training Seminar SLCC @ Falmouth on 18th April at a cost of £75 plus VAT, **proposed by Cllr Tween, seconded by Cllr Mackie**, both to be shared between two Councils.
- e) It was **RESOLVED** to issue cheque 101365 to Unity Trust bank as a transfer from Barclays to the new account. **Proposed by Cllr Collis, seconded by Cllr Tween.**
- f) It was **RESOLVED** to set up a direct debit for the annual payment to the Information Commissioners Office. **Proposed by Cllr Mackie, seconded by Cllr Tween with all in favour.**

Cllr Blee asked for clarification on the dissemination of information. The Chairman said that all information should come through the Clerk unless a Member has been given the mandate of the Full Council to deal with an item.

Item 5. Planning Process Review Team. Davina Pritchard and George Shirley, Cornwall Council Planning Officers, attended the meeting to explain the Area Team trial. The team is looking at a different way of delivering the planning process. It is finding out what is working for all concerned and aiming to promote continuity and knowledge of the area as well as finding out what better practice Cornwall Council can deploy to help Consultees. Members were invited to ask questions. There were questions about affordable housing and how it is allocated, what is acceptable development. It was agreed that this is something that can be addressed through the development of the Neighbourhood Plan and its policies. Peter Phillips is the Training Coordinator for Cornwall Council and he will be asked for more training events in the future. It is hoped that through this trial an extra level of communication can be developed. It was suggested that when an application is received the Clerk should contact the Case Officer for further information prior to the Parish Council meeting at which it will be discussed.

Item 6. Unitary Councillors' Reports. Cllr Seeva was not present but had sent a report which was read out by Cllr Pascoe. Cllr Pascoe said that the trailers in the car park at the back of The Highwayman will be cleared by this coming weekend. There is still concern about speeding through Dobwalls Village and Cllr Pascoe said that the Parish is on a waiting list for a machine which will monitor how many vehicles are speeding. The road to Duloe from Dobwalls does not meet the criteria for gritting but Cllr Pascoe is pursuing this, as it is a very busy road. The activity down by the railway bridge in Duloe Road has been reported to Enforcement. It is noted that parcel delivery vans are visiting the site. Cllr Pascoe reported that the Dobwalls street lights have been fixed. The potholes on Dobwalls Hill and the repair to the crash barrier have been reported again. At Horningtops, Trewidland, Cllr Pascoe is pushing for the splays to be moved further back to increase visibility for motorists at the junction. There has been a lot of pressure on Cornwall Council to provide parking bays for the disabled at a more realistic cost of £350 per bay. Cornwall Council is committed to single use plastic.

Item 7. Public Participation. A member of the public said that she lives opposite The Highwayman and the road is being used as a race track. Cllr Pascoe updated the member of the public on what is happening with this. The Police have monitored it. Cllr Finch asked if the Speed Watch Team could attend and monitor. Cllr Pascoe will investigate whether a mobile camera can be deployed.

It was reported that the garages in Havett Close have still not been attended to, The Clerk will contact Devon and Cornwall Housing again. **Clerk**

Item 8. Response to Public Participation

Responded as above.

Item 9. Planning:

- a) **To receive notices of new planning applications received before the agenda finalised** and **RESOLVE** the Parish Council's response: **None received.**
- b) **To note planning applications received after the agenda has been published. PA18/01434**, Mr and Mrs Major, White Haven, Trewidland, Liskeard, Cornwall. Conversion of a detached garage into a one bedroom, self-contained holiday unit.
- c) **Cornwall Council Planning Decisions received:**
PA18/00025, 1 Rosedene, Dobwalls, Liskeard, PL14 6JF, proposed extensions and alterations to house and garage. **Approved with conditions**
- d) **Other Planning Matters.**
 - i. **Honey Meadows Skate Park.** The Clerk reported that Enforcement is issuing a PCN to Pearce Fine Homes Ltd. The Clerk has asked for a ROSPA report on the Skate Park, which will cost £225. It was agreed to wait until the issue between Cornwall Council and Pearce Fine Homes is resolved before commissioning a report.

Item 10. To approve the Minutes of the Parish Council Meeting held on 17th January 2018.

It was **RESOLVED** that the Chairman should sign a copy of the above Minutes as a true record of that meeting subject to the following amendment....Page 36 item 16, to insert "*there was some discussion regarding Trewidland Village Hall and the proposed renovations and the Solar Farm monies*". **Proposed by Cllr Kitto, seconded by Cllr Collis with all in favour.**

Item 11. Matters Arising from the above Minutes.

Page 33, Item 5. The grill on the toilets has been repaired and Cllr Pascoe will pursue the future of the building.

Page 33 Item 6. The Clerk has reported the signposts to Cornwall Council and will chase again but is still looking into the ownership of the Notice Board. **Clerk**

Page 34, item 10. It was reported that the flooding caused by branches was not the responsibility of Tempellow Farm.

Page 34, Item 10. The clearing and tidying of the grounds of the Old Chapel, Dobwalls is in hand.

Page 35, item 11. The Chairman has printed off the Highways Maintenance Manual and handed it to the Clerk.

Page 35, item 14. Grass verges- it looks as if there are going to be new trees planted but the Clerk will chase CORMAC regarding reinstating the verges. **Clerk**

Page 35, Item 14. Grit Bins – The Clerk will progress the purchase of the grit bins, as resolved at the last Parish Council meeting. **Clerk**

Page 35, Item 16 c). Cllr Kitto will organise the collection of the Litter Pick equipment for Saturday 3rd March.

Item 12. Neighbourhood Development Plan. Cllr Dunn explained about the change of logo due to a copyright licence to use the original not being available. The website is still a work in progress.

The Housing Survey has been sent to Cornwall Council. Cllr Dunn, Cllr Mackie and the Clerk had met with Jeff Muir, Boscawen CEP, a consultant who is willing to provide his services to help progress the Plan. The quote for his work was discussed.

Item 13. Footpaths. The Clerk will chase up the letter sent to Pilgrims regarding the branches in the road, which are still there. **Clerk**

Cllr Morford will send a photo of the unemptied bins behind the Chapel, in Havett Close, and the Clerk will report to Refuse and Recycling. **Clerk**

Item 14. Highway Matters. Already covered.

Item 15. Litter Pick. This has already been discussed and Cllr Kitto will arrange collection of the equipment.

Item 16. Villager Magazine. Cllr Mackie said that she had been asked by St Neot to include an article in the magazine. This was discussed, and it was agreed that there is no space for outside bodies to advertise and, in this instance, they should be directed to the local schools. **Clerk.**

Item 17. Correspondence.

- a) Another caravan has been reported near the Fox Hound Kennels, between Trussel Bridge and St Keyne Station. There is fly-tipping in the same place and evidence that someone is living in the caravan. The Clerk will contact Enforcement. **Clerk**
- b) It was reported that there is some fly-tipping on Duloe Road, on the other side of the railway bridge in Green Lane. The Clerk will report. **Clerk**

Item 18. Finance. Already covered

Item 19. Closed Session. Already covered

Item 20. Items for Inclusion in Future Meetings

- No Items brought forward

Item 21. Date and time of next meeting.

The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday 21st March 2018 commencing at 7.00pm in Dobwalls United Church Schoolroom, Dobwalls.

There being no further business the Chairman closed the meeting at 8.50pm.

Signed.....Chairman, Dobwalls and Trewidland Parish Council

Date.....

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NB. A copy of the above Minutes and those of previous meetings can be found on the Parish Council Website:

www.dobwallsandtrewidland.org.uk