

DOBWALLS AND TREWIDLAND PARISH COUNCIL

Minutes of the Parish Council Meeting of Dobwalls and Trewidland Parish Council held in Trewidland Village Hall, Trewidland on Wednesday 16th May 2018 commencing at 7.18pm

Present: Councillors J Dunn (Chairman), T Kitto (Vice Chair), M Mackie, D Finch, M Morford, A Tween, H Blee, H Francis and J Collis

In Attendance: Mrs L Coles (Parish Clerk)

There were 6 members of the public present.

Item 1. Apologies: Apologies were accepted from Cllr J Pascoe and Cllr P Seeva (Cornwall Councillors).

Item 2. Declarations of Interest a) Agenda items. None b) **Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None were received.

Item 4. Unitary Councillors' Reports. Not present at the meeting.

Item 5. Public Participation. A member of the public spoke about Trewidland Village Hall and its proposed new roof. The Management Committee and the Trustees want to repair 50% of the roof first and the other 50% later. To replace the whole roof with new will require significant structural work and will take approximately one year; to replace 50% will take a week. The Committee is reliant on the income from regular hirers for the running of the Hall and do not wish to see it closed for any length of time. The Committee has considered covering the roof with tarpaulin but not only could this be dangerous but it is a more temporary measure than what is being proposed. The Hall's insurers have instructed the Committee to rope off the area of the hall where the roof is leaking. Cllr Dunn asked the Committee to put forward its proposals for consideration at the next Parish Council meeting. The Clerk highlighted the Calor Gas funding available and will speak to committee members after the meeting. **Clerk**

Item 6. Response to public participation. As above.

Item 7. Planning:

a) **To receive notices of new planning applications received before the agenda was finalised and RESOLVE** the Parish Council's response:

PA18/03031 Land North East of Yertis, Trewidland, Cornwall PL14 4ST. Outline application for a dwelling with all matters reserved. Cllr Mackie has looked at the site. It is a very small site for a house and is outside the settlement boundary. It is also on agricultural land which has recently been used for pasture. The proposal is against the Lane and is not set back in line with other properties. Following discussion, it was **RESOLVED** to object to the application. **Proposed by Cllr Francis seconded by Cllr Finch with all in favour.**

PA18/04031 Land adjacent to CC Depot, Liskeard, Cornwall. Proposal for four light industrial units. This land floods on a regular basis and the units will back on to the stream. Development of this site could increase the flood risk and this must not be allowed to impinge on the surrounding properties or the road. There were concerns about the displacement of wildlife on the site and the proposal should include as far as possible mitigation for the loss of biodiversity. It was **RESOLVED** to support the application, **proposed by Cllr Francis, seconded by Cllr Tween with all in favour.**

b) **To note planning applications received after the agenda has been published.** None received.

c) **Cornwall Council Planning Decisions received:** None received

d) **Other Planning Matters.**

- i. **Honey Meadows Skate Park.** Already covered in the extraordinary Meeting of the Parish Council held at 6.30pm before the APCM and this meeting.

Item 8. To approve the Minutes of the following Meetings held on 18th April 2018.

- a) The Annual Parish Meeting held on Wednesday 18th May 2018 at 6.30pm. It was **RESOLVED** to approve and sign the minutes as a true record of this meeting. **Proposed by Cllr Collis, seconded by Cllr Tween with all in favour.**
- b) The Parish Council Meeting held on 18th May 2018 at 7.00pm. It was **RESOLVED** to approve and sign the minutes as a true record of that meeting. **Proposed by Cllr Tween, seconded by Cllr Kitto with all in favour.**
- c) The Extraordinary Parish Council Meeting held on Friday 27th April 2018. It was **RESOLVED** to approve and sign the minutes as a true record of that meeting. **Proposed by Cllr Collis, seconded by Cllr Tween with all in favour.**

Item 9. Matters Arising from the above Minutes. There were no matters arising from the Minutes of the above three meetings.

Cllr Finch left the meeting

Item 10. Neighbourhood Development Plan. It was reported that the second survey has been received today and Cllr Dunn urged everybody to complete it and return it as soon as possible. The Clerk contacted Cornwall Council regarding the Housing Needs Survey and the fact that a lot of residents did not appear to have received it. Cornwall Council has explained that the envelopes that go out are addressed to 'The Occupier' and are plain white with no indication of the contents and it is certain that 1004 surveys were sent out. It is assumed that those that were reported as not being received have been thrown away as junk mail!

Item 11. Footpaths. The first weed spray has taken place in Dobwalls.

The Clerk has received a confirmation email from Cornwall Council for the SLA for Grass Cutting, £3904.80 per annum.

Footpath diversion of parts of Public Footpaths 24 and 29 at Fursdon Farm, it appears that the footpath is being diverted to the bottom of the field away from the farm buildings to make it easier to manage. It was **RESOLVED** to agree to the diversion, **proposed by Cllr Tween, seconded by Cllr Kitto with all in favour.** The Clerk will reply. **Clerk**

Item 12. Highway Matters.

- i. Bus Shelter in Duloe road. CORMAC has confirmed that the new bus shelter is waiting to be installed.
- ii. Recent Travellers at Treburgie Water. The Clerk read out the email sent to Cornwall Council asking for the barriers to be put in place at Treburgie Water to prevent the travellers from using the site again.
- iii. The grass up Dobwalls Hill, off the A38 needs cutting, particularly the splays, to enhance visibility. **Clerk**
- iv. It was reported that contractors have been putting in new phone lines at Trewidland and the road was closed off without any warning.

Item 13. Villager Magazine. The magazine is currently at the Printers. All the advertising invoices have been sent out. There have been 3 adverts removed and 3 new ones inserted. The content of the Villager will be an agenda item for next month. **Clerk**

Item 14. Policies and Procedures Update.

- a) Freedom of Information Policy
- b) Retentions Policy and Model Publication Scheme.

- c) Privacy Policy. It was **RESOLVED** to adopt the Freedom of Information Policy, the Retentions Policy and Model Publication Scheme and the Privacy Policy en bloc, **proposed by Cllr Tween, seconded by Cllr Kitto with all in favour.**
- d) GDPR. The Clerk gave a brief update.

Item 15. Trewidland Village Hall. Already covered under Public Participation.

Item 16. Correspondence.

- a) Cornwall Council Planning and Regeneration Service. Notification of Wainhomes intention to replace 5 on-site affordable dwellings with an off-site contribution. The Clerk will write and request that this contribution is ringfenced for the provision of affordable dwellings in Dobwalls and Trewidland Parish only. **Clerk**

Item 17. Finance

- a) **Payments and Cheques.** It was **RESOLVED** to approve the payment for the Clerk's April salary etc. and other payments and cheque as detailed on the schedule circulated to the Members and detailed below, **proposed by Cllr Tween, seconded by Cllr Morford with all in favour:**

- Online Payment – Linda Coles, Clerk, April salary and expenses.
- Online Payment – HMRC Cumbernauld, Clerk's April PAYE and NIC
- Online Payment – Zurich Insurance, annual renewal of Parish Insurance - £485.63
- Online Payment – Boscawen CEP, 2nd Survey for NDP - £2342.40
- Online Payment – D& L Grounds Maintenance Grass Cutting and Weed Spraying- £907.50
- Online Payment – Crystal Clear, Bus shelter cleaning - £35.00
- Online Payment – Dobwalls Utd Church, grant for cemetery - £1965.00
- Cheque 101379 – Transfer from Barclays Account to Unity Trust Account - £6310.21
- Online Payment – A2Z Printing (L Coles), printing of Villager Magazine - £484.00

Receipts:

- Advertiser - £25.00
- b) It was **RESOLVED** to approve the Bank Reconciliations for April, as circulated to the Members by the Clerk, **proposed by Cllr Tween, seconded by Cllr Morford, with all in favour.**

Item 18. Any Other Business. No matters of interest brought forward

Item 19. Items for Inclusion in Future Meetings

- Content of the Villager magazine.

Item 20. Date and time of next meeting. The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday 20th June 2018 commencing at 7.00pm in Dobwalls United Church schoolroom, Dobwalls.

There being no further business the Chairman closed the meeting at 9.00pm.

Signed.....Chairman, Dobwalls and Trewidland Parish Council
Date.....

Contact: Mrs Linda Coles, Clerk, Dobwalls and Trewidland Parish Council
The Firs, Lower Metherell, Callington, Cornwall PL17 8BJ.

Telephone: 01579 350962: Mobile 07977416812: email: dobwallstrewpc@btinternet.com.

Website: www.dobwallsandtrewidland.org.uk

NB. A copy of the above Minutes and those of previous meetings can be found on the Parish Council Website:
www.dobwallsandtrewidland.org.uk