

## DOBWALLS AND TREWIDLAND PARISH COUNCIL

### Minutes of the Parish Council Meeting of Dobwalls and Trewidland Parish Council held in Dobwalls United Church Schoolroom, Dobwalls on Wednesday 20<sup>th</sup> June 2018 commencing at 7.00pm

**Present:** Councillors T Kitto (Vice Chair), M Mackie, D Finch, H Francis and J Collis

**In Attendance:** Mrs L Coles (Parish Clerk), Cllr J Pascoe and Cllr P Seeva (Cornwall Council)

There were 6 members of the public present.

**In the absence of the Chairman, Cllr J Dunn, Cllr T Kitto took the Chair.**

**Item 1. Apologies:** Apologies were accepted from Cllr J Dunn, Cllr Blee, Cllr Tween and Cllr Morford.

**Item 2. Declarations of Interest a) Agenda items.** Cllr Kitto declared an interest in Item 8 Planning, PA18/04133, she will leave the room when this item is discussed. **b) Gifts.** None were declared.

**Item 3. Consideration of Written Dispensations.** None were received.

**Item 4. Internal Audit Report, Annual Parish Council Report 2017/18 and Annual Governance Statement 2017/18.**

The Clerk reported that the Internal Audit had been completed satisfactorily and that no issues had been found. The Annual Parish Council Report, circulated by the Clerk, was accepted as read. It was **RESOLVED** that the Chair should sign the Annual Governance Statement 2017/18 as being a true statement of the practices carried out by Dobwalls and Trewidland Parish Council, **proposed by Cllr Collis seconded by Cllr Mackie with all in favour.**

**Item 5. Unitary Councillors' Reports.** Cllr Seeva reported that May and June had been busy months at Cornwall Council, with the AGM, the Leadership Challenge and all the Committees' AGMs. The Space Port is an ongoing negotiation. The operators will be Virgin Galactic, Virgin Orbit, Central Government, the UK Space Agency and Cornwall Council but he will update the Parish Council at its next meeting.

Cllr Pascoe said that at today's Cabinet meeting it had been agreed that Cornwall Council will acquire 7 affordable homes on the Lantoom Meadows Site, (Wainhomes), Dobwalls. It has also been agreed that the offsite contribution to be made by Wainhomes, in lieu of some of the affordable units proposed, will be ring-fenced for use in Dobwalls only, for five years.

Cllr Pascoe reported that as a result of a Dobwalls' resident going on the local radio about the speeding in the village, the Cabinet Member for Transport has agreed to come to a meeting to discuss the issues further. Cllr Pascoe has chased highways regarding the Bus Shelter in Duloe Road, the repairs to the crash barrier and also the car park sign. Cllr Pascoe urged the parish Council to look at the Expression of Interest form for the CNA funding. This will be an agenda item for the next meeting. **Clerk** Cllr Pascoe spoke about the turning at Horningtops. Cllr Mackie asked about the recent report from the Boundaries Commission. Cllr Pascoe said that the figures are being worked on again for the area. This will be an agenda item for the next meeting. **Clerk** Cllr Francis asked what is happening with the development at East Taphouse? Cllr Seeva said that he is pushing for this to happen.

The Clerk has sent the details of the problems at Havett Close to CORMAC again and asked if Cllr Pascoe could also push this. Cllr Kitto will photograph the garage roofs again and send to the Clerk for submission to Cornwall Housing. **Clerk**

**Item 6. Public Participation.** A member of the public spoke about the recent visit by the Travellers to Treburgie Water, the mess that they made has not been cleaned up, including gas cylinders in the waterway. The Clerk will

chase this up. Clerk Cllr Seeva said that the Transit site at Lean Quarry could not be used by the Travellers because another Clan was already using it. More robust barriers are being looked into being installed at Treburgie Water to prevent the Travellers from using this site in the future.

A member of the public wished to inform the Parish Council that a Road Safety Group has been formed for Dobwalls. Speeding vehicles, cars etc., go over the white line at the point where the entrance to the proposed business park will be and if there are going to be lorries turning in and out of this site it will only exacerbate the problem. Cllr Pascoe has been very supportive of the Group. There will be a meeting held in The Highwayman Inn on Monday 25<sup>th</sup> June at 5pm. Cllr Kitto asked if any of the team would like to help with this topic for the Neighbourhood Plan.

Trewidland Village Hall Roof – it was reported that three revised quotes have been received for the repair to the roof and the Committee needs a decision to be made by the Parish Council to support a payment for the repair. The three quotes will be handed to Martin Perry, Consultant, who will decide which one to use. All three quotes were based on the same plan and specification. Cllr Francis asked if the Village Hall Committee is going to be putting any funds towards the repair of the roof and the answer was no but it is going to pay for the Consultant's fees.

**Item 7. Response to public participation.** Not applicable

**Item 8. Planning:**

**a) To receive notices of new planning applications received before the agenda was finalised and RESOLVE** the Parish Council's response:

**PA18/04133** Higher Coombe Farm, Lamellion, Liskeard, Cornwall. Construction of a new shed for housing cattle. **(Cllr Kitto handed the Chair to Cllr Finch and left the room)** Following discussion, it was agreed that there are already large farm buildings on this site and this development will not adversely impact on them. It was **RESOLVED** to support this application. **Proposed by Cllr Mackie, seconded by Cllr Francis with all in favour.** Cllr Kitto returned to the room and took the Chair.

**PA18/04893** 18 Highwood Park, Dobwalls, Liskeard, Cornwall. Proposed extension. Houses in the area have been similarly extended. It was **RESOLVED** to support this planning application, **proposed by Cllr Finch, seconded by Cllr Mackie with all in favour.**

**PA18/ 05092** Trevenn, Doublebois, Liskeard, Cornwall. Erection of replacement garage after demolition of existing and associated works. Following, discussion, it was **RESOLVED** to support this planning application, **proposed by Cllr Finch, seconded by Cllr Collis with all in favour.**

**b) To note planning applications received after the agenda has been published: PA18/01590/PREAPP**, Davelia, Doublebois, Liskeard, PL14 6LE. Pre-application advice for provision of a single storey dwelling.

**c) Cornwall Council Planning Decisions received: PA18/01010/PREAPP**, Pre-application advice for replacement of outbuildings with two annexes – The Old Farmhouse, Doublebois, Liskeard, PL14 6LD – **Closed -advice given**

**d) Other Planning Matters.**

**i. Honey Meadows Skate Park.** Clerk gave an update and will email the Report to the Members. **Clerk**

**ii. PA16/10382.** It was brought to the Parish Council's attention that this application has been approved by Cornwall Council but the Parish Council was not consulted. The Clerk will write to Cornwall Council Planning highlighting the failure to notify the Parish Council of this development. **Clerk**

**Item 9. To approve the Minutes of the following Meetings held on 16<sup>th</sup> May 2018.**

**a)** An Extraordinary Parish Council Meeting held on Wednesday 16<sup>th</sup> May 2018 at 6.30pm. It was **RESOLVED** to approve and sign the minutes as a true record of this meeting. **Proposed by Cllr Collis, seconded by Cllr Francis with all in favour.**

**b)** The Annual Parish Council Meeting held on Wednesday 16<sup>th</sup> May 2018 at 7.00pm. It was **RESOLVED** to approve and sign the minutes as a true record of that meeting. **Proposed by Cllr Collis, seconded by Cllr Mackie with all in favour except for Cllr Francis who had not read the minutes.**

- c) The Parish Council Meeting held on Wednesday 16<sup>th</sup> May 2018. It was **RESOLVED** to approve and sign the minutes as a true record of that meeting. **Proposed by Cllr Francis, seconded by Cllr Collis with all in favour.**

**Item 10. Matters Arising from the above Minutes.** The Clerk will ask the Calor Gas Funding Team to change the Trewidland Village Hall address to Cornwall from Dorset. **Clerk**

**Item 11. Neighbourhood Development Plan.** Cllr Mackie attended the NDP Surgery in Liskeard. Cllr Mackie complained about the problems with the Housing Needs Survey, as carried out by Cornwall Council, and this will be raised with other groups. The next steps of the NDP were discussed and it had been suggested that the Steering Group looks at the Polperro and Lansallos Plan. There will be another surgery in September.

**Item 12. Footpaths.** Nothing to report.

**With the agreement of the Members the Chair brought Item 16 forward.**

**Item 16. Trewidland Village Hall.** The Village Hall Committee has decided that it would like to go down the route of repairing 50% of the roof only. The Consultant is competent and the Committee is confident that he will choose the appropriate company to carry out the repair. **It was RESOLVED to support the recommendation of the Consultant, to be chosen from the 3 provided quotations, Cllr Francis proposed, seconded by Cllr Finch with all in favour.**

**Item 13. Highway Matters.** Already covered.

**Item 14. Villager Magazine.** The future of content in the magazine was discussed. Mike Taylor has joined the Editorial team. The Clerk reported that no entries have been received for the photographic competition.

**Item 15. Policies and Procedures Update.**

- a) GDPR. The Clerk gave an update. A start on the Data Asset Register has been made. It was agreed that the Code of Conduct will be reviewed each year.

**Item 16. Trewidland Village Hall.** Already covered

**Item 17. Correspondence.**

- a) Special Town and Parish Council Newsletter re planning enforcement cases  
b) Letter from Cornwall Air Ambulance requesting a Grant.  
c) Letter from Sheryll Murray regarding the Government's Clean Air Strategy.  
The Clerk will scan and email all the above to the Members for discussion at next meeting. **Clerk**

**Item 18. Finance**

- a) **Payments and Cheques.** It was **RESOLVED** to approve the payment for the Clerk's April salary etc. and other payments and cheque as detailed on the schedule circulated to the Members and detailed below, **proposed by Cllr Collis, seconded by Cllr Finch with all in favour:**

- Online Payment – Linda Coles, Clerk, May salary and expenses.
- Online Payment – HMRC Cumbernauld, Clerk's May PAYE and NIC
- Online Payment – D& L Grounds Maintenance Grass Cutting and Footpaths- £1035.00
- Online Payment – Crystal Clear, Bus shelter cleaning - £35.00
- Online Payment – Cornwall ALC Ltd Clerk's GDPR Training - £45.60
- Online Payment – Play Inspection Co Ltd, H&S Report on Skate Park - £354.00
- Online Payment – L Coles, Purchase of software and security for lap-top and 1/3 of Clerk's fee for membership of SLCC - £168.49

- Cheque 300001 – Trewidland Village Hall, Hire of hall for NDP meeting - £12.75
- Online Payment – CL Finance Associates, Annual Internal Audit - £180.00

**Receipts:**

- Advertisers - £252.50
- VAT Reclaim for 2017/18 - £746.30

- b) It was **RESOLVED** to approve the Bank Reconciliations for May, as circulated to the Members by the Clerk, **proposed by Cllr Kitto, seconded by Cllr Finch, with all in favour.**
- c) It was **RESOLVED** to pay towards the Clerk’s subscription to SLCC as part of her CPD, **proposed by Cllr Finch seconded by Cllr Collis with all in favour.**
- d) **Annual Accounting Statement 2017/18.** It was **RESOLVED** to sign the Annual Accounting Statement as correct, (circulated by the Clerk), **proposed by Cllr Mackie, seconded by Cllr Finch with all in favour.**

**Item 19. Any Other Business.** No matters of interest brought forward

**Item 20. Items for Inclusion in Future Meetings**

- Speeding Tractors through Dobwalls
- Community Network Area Expression of Interest Form
- Trewidland Village Hall

**Item 21. Date and time of next meeting.** The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday 18<sup>th</sup> July 2018 commencing at 7.00pm in Dobwalls United Church Schoolroom, Dobwalls.

There being no further business the Chairman closed the meeting at 9.10pm.

Signed.....Chairman, Dobwalls and Trewidland Parish Council  
Date.....

**Contact:** Mrs Linda Coles, Clerk, Dobwalls and Trewidland Parish Council  
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NB. A copy of the above Minutes and those of previous meetings can be found on the Parish Council Website: [www.dobwallsandtrewidland.org.uk](http://www.dobwallsandtrewidland.org.uk)