

# Dobwalls and Trewidland

## Neighbourhood Development Plan

### Notes of Meeting of Mhairi Mackie with Cornwall Council officers Zoe Bernard- John and Ryan Searle

5<sup>th</sup> June 2018 – Liskeard Town Hall

- **Update on progress**

MM gave a short update on the progress of the D&T NP since we had last met with the officers, and showed them copies of the formats of the developing Evidence base reports and the current Major Survey document. They were very positive about these documents and very complementary about the format of the Survey and us having the topic area evidence brought together in such a well organised manner at this stage in the process.

They suggested that such information should be made available on the D&T NP website – which they indicated would be used not only by local people, but also by Council Officers researching information and checking details as the NP process goes forward.

Zoe asked if they could have a copy of our Survey (I only had the draft with me) and I agreed to have Jeff send them through a copy.

- **Feedback on Housing Needs Survey problems**

MM also raised the issues with the Housing needs Survey, and our disappointment at the 14% response rate, and 50% response in the recent public meeting from those who claimed that they had not received the survey letters.

Zoe and Ryan agreed that to send out letters to 'Occupiers' without making clear on the envelopes that this was an official Cornwall Council Survey in support of the D&T Neighbourhood Plan process, was unhelpful to say the least, and agreed that they would ensure other parishes contemplating commissioning CC to complete this work should be advised to ensure that the delivery process was changed.

- **Planning the community engagement days**

MM asked if they could recommend any particularly good examples of effective engagement methods used by other parishes for their community engagement days / Events. Zoe mentioned the following:

- ***Pint and Pasty night at Landrake*** - which included several presentations and then note taking of the discussions that happened in small groups (around tables) over the Pint and pasties which were provided.
- ***Rame Gig for Teenagers*** – free gig and refreshments with popular local band, which included short presentations on the Neighbourhood Plan and Questionnaires tailored to Young people's issues. (Needed to provide transport to pick up/ drop off children living in outlying areas).

- **Torpoint Community Feedback day** - In terms of layout and organisation Torpoint had had a very effective event which included a large table with two maps in the centre of the room, which allowed people to write comments or indicate agree / disagree with local proposals. (some parishes had used clear acetate sheets for people to write on over the maps, to allow these to be removed when they became too messy). The map table was supplemented by having more detailed exhibition of materials on specific subjects around the edge of the room, so that people could look at these in more detail if questions arose. The day was advertised with a programme/ timetable which included:
  - **Exhibition Open**
  - **Introductory talk**
  - **Time to see exhibition**
  - **Time to capture your thoughts and give your feedback on the current proposals**
  - **Tea and biscuits served throughout the day**
  - **Any final questions?**
  - **Exhibition closes**
  - *A children's corner with activities would be an important addition to this.*

MM mentioned that it would be very useful to know of parishes which had just gone through this exercise, or better still those who would be mounting such events over the summer, as this would allow our NP team (and potentially other NP groups) to visit the events and gain understanding of possible methods for use in their own NP. Adding such a list to the CC NP e-Bulletins would make this regularly updatable and available.

Zoe mentioned the Saltash NP which should be at the relevant stage for us.

- **Mapping**

MM asked about how we might be able to produce larger scale maps of each of the Dobwalls and Trewidland sections of the Parish. Zoe mentioned someone in the Council called John who could deal with this and Ryan promised to send me his contact details.

John's time is costed at £48.00 per hour, but they would send me details of these costs too. They thought there would be no problem about changing the scale and mapping the two areas separately, and that CC might be able to do the printing of such maps more cheaply than our current printers.

- **NP Vision and Objectives**

There was a short discussion of the 'Vision and Objectives' element of the project and Zoe gave an explanation of the difference between these

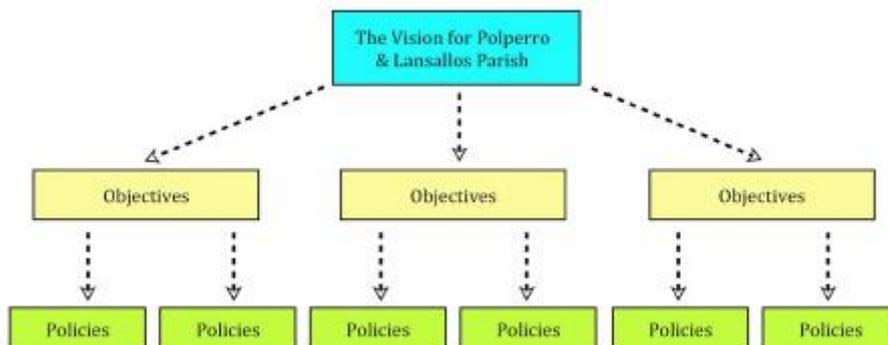
Vision	-	Couple of sentences( or map) – what the parish will be like in 2030
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Objectives (includes Aims)	-	How are we going to get to the vision - sentences which start with- To xxxxxxxxxxxx and add up to achieving the Vision
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Policies		policies identify how to achieve the objectives
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Zoe recommended that we look back at the Parish Plan to identify which of those objectives had already been achieved, and which might be carried forward.

Zoe suggested a couple of particularly useful diagrams - included in the highly recommended Polperro Neighbourhood Plan –.



The first was suggested as being very helpful in assisting in identifying the relationships between Objectives and policies as these progressed.

**Table 2 - Polperro and Lansallos Parish NDP: Policies and Objectives Matrix**

Policies		Polperro and Lansallos Parish NDP Objectives					
		Objective 6.2	Objective 6.3	Objective 6.4	Objective 6.5	Objective 6.6	Objective 6.7
		Economy	Housing and Communities	Community Facilities	Natural Environment	Built Environment	Health and wellbeing
1	Design and Character of Lansallos Parish		x		x	x	
2	Energy Saving and Carbon Reduction Measures				x	x	x
3	Housing		x	x	x	x	
4	Affordable Housing		x				
5	Encouraging Full-time Occupancy of Owner-occupied and Rented Homes		x	x		x	
6	Re-use of Redundant Buildings		x	x		x	
7	The Polperro Conservation Area	x	x		x	x	
8	Commercial Development	x				x	
9	Holiday Lodges and Static Caravans	x	x		x		
10	Community Facilities and Services		x	x		x	x
11	Sustainable Access to Amenities	x		x	x		x
12	Car Parking	x		x		x	
13	Local Green Spaces			x	x		x
14	Kilminorth Woods			x	x		x
15	Marine Heritage	x		x	x	x	

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## Section 8 Polperro and Lansallos Parish NDP: Policies

- 8.1 The Polperro and Lansallos Parish NDP sets out 15 Policies in order to help achieve the Objectives and the Vision for the Parish. Table 2 illustrates how each Policy contributes to each Objective.

The second helped ensure that all policies had objectives, and that all objectives had policies!

Zoe encouraged us to use these to work back and forward between Vision / Policies and Objectives

- **Form and Content of the final Neighbourhood Plan document**

It was emphasised that the format of the final plan document should be concise and clear and again the Polperro document was held up as a very good example. Which can be read in conjunction with the online CC NDP Template document .

MM questioned how we could structure the plan to bring out the differences in some issues between the Dobwalls and Trewidland areas. Zoe suggested that some other parishes had set out

General policies - which applied across the whole parish  
and

Separate sections on 'Dobwalls specific' and 'Trewidland specific policies'.

This was not seen to be a problem.

MM thanked Zoe and Ryan for their assistance and they confirmed that the next CC NP meetings would be held in September 2018.

MM

5<sup>th</sup> June 2018