

DOBWALLS AND TREWIDLAND PARISH COUNCIL

Minutes of the Virtual Parish Council Meeting of Dobwalls and Trewidland Parish Council held via Microsoft Teams on Wednesday 20th January 2021 commencing at 6.30pm

Present: Councillors J Dunn (Chairman), T Kitto (Vice Chair), M Mackie, S Jackson, M Taylor
A Tween, B Clark, J Warburton and H Francis.

In Attendance: L Coles (Parish Clerk), Councillor Jane Pascoe, Cornwall Council

There were two members of the public present

Item No		Action By
1	Apologies. All present	
2	Declarations of Interest a) Agenda Items. None declared b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received	
5	Public Participation and Council's response. Cllr Pascoe had not arrived at the meeting so this item was brought forward by the Chairman with the agreement of the Members. Census 2021 - Heidi Clemo, Census Engagement Manager addressed the meeting at the invitation of the Chairman to talk about the forthcoming 2021 Census. It is scheduled to begin on March 21 st and this date is unlikely to change although the completion timetable may be extended according to the returns. This Census will be a digital first and it is expected that 90% of the population will complete the return online with the rest completing a paper copy. Heidi gave some details of the forms etc. People will receive a unique code by the 3 rd March to enable login online to complete the forms. There is currently a wave of staff being recruited to knock on doors, working in a COVID safe manner, the logistics of which have still to be determined. This is a household census but people can request their own form if they do not wish to share information with other members of the household. Heidi will send the Clerk some information for the Parish Council website. The Chairman thanked Heidi for attending and sharing this information and she left the meeting.	Clerk
4	Unitary Councillor's Report. Cllr Pascoe reported that the Parish Council application for CIL funding for the Open Space Project has been successful. The Chairman said that the Clerk is speaking to the Solicitor regarding the purchase of the land now that the S106 money has been received from Cornwall Council. The amount of CIL funding awarded is £30k and the Chairman thanked the Clerk and Cllr Pascoe for their hard work putting the bid together. Cllr Pascoe congratulated the NDP Team on its excellent document. News from County Hall; there has been a proposal for an increase in Councillor allowances which has been voted against, it is not generally felt that this is the right time for an increase with everything that is going on.	
6	Planning a) Planning applications received before the agenda was finalised: None received. b) Planning applications received after the agenda was published: None received. c) Planning decisions received from Cornwall Council: PA20/09935, Trelowen Lodge, Doublebois, Liskeard - Approved	

	d) Other Planning Matters. No other matters for discussion.	
7	Minutes of the Meeting held on Wednesday 16th December 2020. It was RESOLVED that the above Minutes were approved as a true record of that meeting, proposed by Cllr Taylor, seconded by Cllr Jackson with all in favour.	
8	Matters Arising Cllr Taylor asked that the keys to the Chapel Schoolroom are returned as soon as practicable. The Clerk will do this when there is a necessity for her to make journey to the Parish.	
9	Open Space Project. Already covered.	
10	Climate Change Document Consultation. Noted	
11	Neighbourhood Development Plan. Cllr Mackie had circulated notes ahead of this meeting. Notification has been received from Jeff Muir that 25 replies to the Newsletter Leaflet have been received by post and 7 online replies. The Clerk has not received any requests for paper copies. Nineteen of the thirty six statutory bodies that have been consulted have looked at the document. An article has been put in the Cornish Times advertising the Plan and an interview has been done for local radio. Cllr Jackson has been busy updating the NDP website and all of the documents are posted now. An online link to the Cornish Times has been posted on Social Media. Cllr Mackie said that the group is now moving on to what needs to be done for the main submission, after the Regulation 14 consultation is complete. Planning policy links need to be developed in the document and an equalities assessment needs to be done. There is a NDP meeting next Wednesday. It is hoped that by the end of the public consultation period the Plan will be ready for submission to Cornwall Council. Cllr Francis thanked Cllr Taylor for the article in the Cornish Times.	
13	Villager Magazine. It is increasingly unlikely that a magazine will be produced in March due to the current lockdown. Cllr Jackson is happy to manage a Facebook page for the Villager. Cllr Francis would like a copy of the magazine to mark the end of Trewidland being joined with Dobwalls.	
12	Marquee and Storage. Cllr Clark said that the marquee is fine where it is for the time being, however the Memorial Hall will be knocking down the hut at some point in the future. Cllr Dunn said that, following the meeting in December, he has approached the Football Club and it is likely that the marquee can be stored there. Cllr Clark said that as some of the damage to it was done by the Football Club when it used it he would be hesitant about it being stored there. The main question is what the Parish Council wants to do with the marquee. The Beer Festival Committee has been cleaning and repairing it. The quote for the new roof panel is £800. Cllr Dunn suggested that when the pandemic and the weather allows, the marquee is erected to see what condition it is in, what repairs are needed and then a decision can be made. Cllr Taylor asked whether the Parish Council would be willing to repair and sort out storage for the marquee if the Beer Festival Committee takes it over. Cllr Francis suggested approaching local businesses to ask if they are able to offer storage space. There was some discussion about using the marquee at the Open Space Project.	
14	Correspondence a) Code of Conduct Consultation. It was pointed out that there is a better explanation of Declarations of Interest and how to declare later in a meeting, should the need arise, is very carefully defined in the new Code.	

	The Chairman invited Cllr J Foot to speak, having omitted to do so during Public Participation. Cllr Foot said that he was attending as a member of the public and observing the meeting as a candidate for the Ward in the May 2021 Elections and listening to the concerns of the Parish Council.	
15	<p>Finance</p> <p>a) Payments It was RESOLVED to ratify and approve the payments made for December/January, proposed by Cllr Francis, seconded by Cllr Tween with all in favour of paying the following:</p> <p>Online – Bishops Printers Ltd, Leaflet mailing for NDP - £327.60 Online – Bishops Printers Ltd, printing 1100 Booklets for the NDP - £437.08 Online – D&L Grounds Maintenance, hedge cutting in car park etc. - £150.00 Online – Bishops Printers Ltd, NDP Leaflet mailing and return post - £763.39 Online – Linda Coles, Clerk’s December salary, office and expenses Online – HMRC, Clerk’s December PAYE Online – Crystal Clear, bus shelter cleaning - £50.00 Online – Boscawen CEP, Design of Leaflet for NDP - £1750.00 Online - Duchy Defibrillators, annual monitoring - £192.00</p> <p>Receipts: Cornwall Council - S.106 Wain Homes Funding - £114,735.10</p> <p>b) Bank Reconciliations</p> <p>c) It was RESOLVED to approve the bank reconciliation for December as correct, proposed by Cllr Tween, seconded by Cllr Francis with all in favour.</p> <p>d) Budget (papers circulated by Clerk) Underspend on some budget headings have been moved to those headings where there has, or will be, an overspend by the end of the Financial Year. There is no change to the overall budget total. It was RESOLVED to accept the changes, proposed by Cllr Tween, seconded by Cllr Francis with all in favour.</p>	
16	<p>Any Other Business</p> <p>The Clerk and Cllr Mackie will attend the Community Network Area meeting on Monday 25th February.</p> <p>The repair to the bus shelter will be done on Monday 25th February.</p> <p>Cllr Jackson said that there will be an invoice for WesternWeb to be paid regarding the work on the NDP website. The Clerk received this today and will pay it and it will be ratified at the next meeting.</p>	
17	<p>Items for the next Agenda</p> <ul style="list-style-type: none"> • Skate Park at Dobwalls 	Clerk
18	<p>Date of next meeting.</p> <p>The next meeting of Dobwalls and Trewidland Parish Council will be held on Wednesday 17th February via Teams, commencing at 6.30pm.</p>	

There being no further business to transact the Chairman closed the meeting at 7.35pm

Signed.....Chairman

Dated.....

A copy of all Minutes of the Parish Council meetings can be viewed on the Parish Council website:

www.dobwallsandtrewidland.org.uk